



CANARA COLLEGE

Managed by Canara High School Association, Mangaluru
Re-accredited by NAAC with 3.21 CGPA at 'A' Grade (Cycle IV – 2022)

Recognized under Section 2(f) and 12(B) of U.G.C. Act, 1956 & Affiliated to Mangalore University

Mahatma Gandhi Road, Kodialbail, Mangaluru – 575 003, D. K. District, Karnataka



E-mail : cnrcollege@yahoo.co.in

Ph. No : 0824 – 2492366

Web : www.canaracollege.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CNR/IQAC/177/2021-22

April 19, 2022

MEETING NOTICE

Dear Madam / Sir,

Subject : Meeting of the IQAC Associate Members, April 2022 – Reg.

With reference to the subject cited above, a meeting of the Associate Members of the IQAC will be convened on Friday, April 22, 2022 at 3:00 PM in the Office of IQAC. You are hereby kindly requested to attend the same. The Agenda for the meet is herewith stated below.

Thank you.

With regards;

Yours in CANARA,

HP Chauhan
Mrs. Dejamma A.

Mr. Hardik P. Chauhan

IQAC Coordinators

Co-ordinator

Internal Quality Assurance Cell

CANARA COLLEGE

Mangaluru - 575 003



Premalatha V.
Dr. Premalatha V.

Principal and Chairman

Principal

Canara College

Mangaluru

P. S. : Meeting Agenda

1. Read and confirm the minutes of last meeting held on March 14, 2022 and review the ATR.
2. Strategize to work on the recommendations of the NAAC Peer Team, A & A Cycle-IV, March 2022.
3. Preparation of the AQAR 2020-21 and further directives for the same.
4. Preparation of Department-wise ATR on Stakeholders' Feedback on Curriculum 2020-21.
5. Discuss and plan for Golden Jubilee Year Celebration of the Institute - "CCM @ 50".
6. Development of Strategic / Perspective Plan for 2022-27.
7. Strategize on the commencement of provisional Admissions for the AY 2022-23.
8. Academic planning for the ensuing Even Semester of the current AY 2021-22.
9. Plan for the tentative dates of Annual Flagship Events of the Institute for the AY 2021-22.
10. Conduct of Dry-Run Review for the Odd Semester 2021-22 (Nov. 2021 – April 2022).
11. Any other matter with the permission of the Chair.

(P.T.O.)

To :

1. Mrs. Sandhya B., Head, Criterion I
2. Mrs. Jayabharathi K. P., Head, Criterion II & Staff Welfare Secretary
3. Mrs. Seema Prabhu S., Head, Criterion III
4. Mrs. Lavina S. Noronha, Head, Criterion IV
5. Dr. Kalpana Prabhu J., Head, Criterion V
6. Mrs. Pushpalatha, Head, Criterion VI
7. Dr. Prashanth, Head, Criterion VII
8. Mrs. Sushma R. Shetty, Student Welfare Mentor
9. Mrs. Prathima V. Baliga, Web Administrator
10. Mrs. Shanthi Nayak, Administrative Staff

Copy to : (For kind information)

1. The Correspondent, Canara College, Mangaluru.
2. The Manager, Canara College, Mangaluru.

Principal
Canara College
Mangaluru



Co-ordinator
Internal Quality Assurance Cell
CANARA COLLEGE
Mangaluru - 575 003

Notice : Meeting of the IQAC Associate Members, April 2022 - Reg.

1 message

Canara IQAC <canaraiqac@gmail.com>

Fri, Apr 22, 2022 at 12:07 PM

To: sandhyaboor65@gmail.com, "jayabharathi k.p." <kpjaibhsharma@gmail.com>, Seema Dath <seemadath@canaracollege.org>, Lavina Noronha <lavisuninoronha@gmail.com>, Kalpana Bhat <kalpavraksha66@gmail.com>, Pushpalatha K <pushpalatha67k@gmail.com>, prashanth bhat <prashanthkumble@gmail.com>, Sushma Rithesh <sushmarithesh@gmail.com>, Prathima Baliga <prathimavbaliga@gmail.com>, shanthinayak3@gmail.com
Cc: principal@canaracollege.org, Premalatha V pai <premalathavpai@gmail.com>, jagannathkamathca@gmail.com, shenoyshivanand74@gmail.com
Bcc: Dejamma A <dejamma@gmail.com>, hardikchauhan091@gmail.com

Ref. No. : CNR/IQAC/177/2021-22

Dear Madam / Sir,

Herewith find the attached Notice of Meeting of the Associate Members of the IQAC, April 2022. You are kindly required to attend the same.

Thank you.

With regards;

Yours in CANARA,

Mrs. Dejamma A.**Mr. Hardik P. Chauhan**

IQAC Coordinators


Dr. Premalatha V.

Principal

CANARA COLLEGE

M. G. Road, Kodialbail,

Mangaluru - 575 003.

 **Notice_IQAC Meet_April 2022.pdf**
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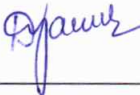









Web : www.canaracollege.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2021-22

Record of Attendees of the Meet

Meeting Type	Meeting of the IQAC Associate Members, April 2022
Date of the Meeting	April 22, 2022
Time of the Meeting	3:00 PM
Venue of the Meeting	Office of the IQAC

Sl. No.	Name of the Member	Designation	Signature
Core Members			
1.	Dr. Premalatha V. Principal	Chairman	
2.	Mrs. Dejamma A. Asst. Professor & Head, Dept. of Commerce & Management	IQAC & NAAC Steering Coordinators	
3.	Mr. Hardik P. Chauhan Lecturer, Dept. of Commerce & Management		
Associate Members (Criterion-wise & Administrative Representatives)			
4.	Mrs. Sandhya B. Assoc. Professor & Head, Dept. of Chemistry	Head, Criterion I	
5.	Mrs. Jayabharathi K. P. Asst. Professor & Head, Dept. of Computer Science & Applications	Head, Criterion II & Staff Welfare Secretary	
6.	Mrs. Seema Prabhu S. Asst. Professor, Dept. of Commerce & Management	Head, Criterion III	
7.	Mrs. Lavina S. Noronha Asst. Professor, Dept. of Commerce & Management	Head, Criterion IV	
8.	Dr. Kalpana Prabhu J. Asst. Professor & Head, Dept. of Hindi	Head, Criterion V	
9.	Mrs. Pushpalatha Asst. Professor, Dept. of Commerce & Management	Head, Criterion VI	
10.	Dr. Prashanth Asst. Professor, P. G. Centre for Commerce	Head, Criterion VII	
11.	Mrs. Sushma R. Shetty Asst. Professor, Dept. of Commerce & Management	Student Welfare Mentor	
12.	Mrs. Prathima V. Baliga Asst. Professor, Dept. of Computer Science & Appns.	Web Administrator	
13.	Mrs. Shanthi Nayak First Division Clerk	Administrative Staff	

HP Chauhan
Mrs. Dejamma A.
Mr. Hardik P. Chauhan
IQAC Coordinators

Premalatha V.
Dr. Premalatha V.
Principal & Chairman
Principal
Canara College
Mangaluru



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CNR/IQAC/177.1/2021-22

April 23, 2022

Minutes of Meeting of the IQAC Associate Members, April 2022

Date : Friday, April 22, 2022

Time : 3:00 PM

Venue : Office of the IQAC

A meeting of the Associate members of Internal Quality Assurance Cell (IQAC) was convened on Friday, April 22, 2022 at 3:00 PM in the Office of IQAC. The Principal and Chairman Dr. Premalatha V. chaired the meeting.

Agenda of the Meeting :

1. Read and confirm the minutes of last meeting held on March 14, 2022 and review the ATR.
2. Strategize to work on the recommendations of the NAAC Peer Team, A & A Cycle-IV, March 2022.
3. Preparation of the AQAR 2020-21 and further directives for the same.
4. Preparation of Department-wise ATR on Stakeholders' Feedback on Curriculum 2020-21.
5. Discuss and plan for Golden Jubilee Year Celebration of the Institute - "CCM @ 50".
6. Development of Strategic / Perspective Plan for 2022-27.
7. Strategize on the commencement of provisional Admissions for the AY 2022-23.
8. Academic planning for the ensuing Even Semester of the current AY 2021-22.
9. Plan for the tentative dates of Annual Flagship Events of the Institute for the AY 2021-22.
10. Conduct of Dry-Run Review for the Odd Semester 2021-22 (Nov. 2021 – April 2022).
11. Any other matter with the permission of the Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Dr. Premalatha V., Principal and Chairman
2. Mrs. Dejjamma A., IQAC & NAAC Steering Coordinator
3. Mr. Hardik P. Chauhan, IQAC & NAAC Steering Coordinator
4. Mrs. Sandhya B., Head, Criterion I
5. Mrs. Jayabharathi K. P., Head Criterion II & Staff Welfare Secretary
6. Mrs. Seema Prabhu S., Head, Criterion III
7. Mrs. Lavina S. Noronha, Head, Criterion IV
8. Mrs. Pushpalatha, Head, Criterion VI
9. Dr. Prashanth, Head, Criterion VII
10. Ms. Madhushree, Student Welfare Mentor
11. Mrs. Prathima V. Baliga, Web Administrator
12. Mrs. Shanthi Nayak, Administrative Staff

Absentees for the Meet :

1. Dr. Kalpana Prabhu J., Head, Criterion V
2. Mrs. Sushma R. Shetty, Student Welfare Mentor

Proceedings of the Meet :

At the outset, the IQAC Coordinator Mr. Hardik P. Chauhan welcomed all the members. The business of the meeting then started by taking each agenda for consideration.

1. Read and confirm the minutes of last meeting held on March 14, 2022 and review the ATR :

The IQAC Coordinator Mr. Hardik P. Chauhan read the minutes of last Advisory meeting held on Monday, March 14, 2022. The same were confirmed and ratified by the members. Action Taken for the same was also shared with the members.

2. Strategize to work on the recommendations of the NAAC Peer Team, A & A Cycle-IV, March 2022 :

The Principal Dr. Premalatha V. lauded the collective efforts put in by the team, thereby enabling the Institution to scale higher with a better outcome while securing 3.21/4 CGPA with 'A' Grade in its Fourth Cycle of NAAC A & A. Nonetheless, while continuing the same spirit and also being mindful of the fact that the quest for excellence is a continuous journey and not a destination, she called upon the members to strategize to work on the recommendations made by the Honorable NAAC Peer Team.

Furthermore, a copy of the Peer Team Report was also shared with each Criterion Head and directed to further accordingly. The IQAC Coordinators Mrs. Dejjamma A. and Mr. Hardik P. Chauhan also informed the members that the same has been discussed with the Correspondent so as to draw his needful attention on the said areas of concerns and also to seek his further directives in this regard. It will be furthered as per the directions received from time-to-time.

3. Preparation of the AQAR 2020-21 and further directives for the same :

The IQAC Coordinator Mr. Hardik P. Chauhan reminded the members about the notification issued from this Office vide CNR/IQAC/82/2021-22 dated 26/01/2022 for the said agenda. Hence, it was herewith directed to collect and timely submit the required data in the prescribed format at the earliest for further processing the same. Furthermore, the documents shall be collected as per the metric-wise checklist shared earlier. The clarifications raised by the members in this regard were also clarified.

4. Preparation of Department-wise ATR on Stakeholders' Feedback on Curriculum 2020-21 :

The IQAC Coordinator Mr. Hardik P. Chauhan informed the members that the process of collecting the feedback from various stakeholders has been concluded long time back by the Feedback and Appraisal Committee. However, considering the suggestions received for the feedback on curriculum collected from various stakeholders, it was resolved to prepare Department-wise Action Taken Report. Further, it was directed to all the concerned to initiate needful follow-up in this regard.

5. Discuss and plan for Golden Jubilee Year Celebration of the Institute - "CCM @ 50" :

- As known to us, that the year 2023 earmarks the Golden Jubilee year of the existence of the Institute. In this regard, it is proposed to have a yearlong celebration commencing from 04/07/2022 to 04/07/2023, with memorable events and meaningful activities.
- The inauguration of the Golden Jubilee Celebrations will be held on July 04, 2022.

- In connection with the same and further to the directives of the Correspondent, ideas / suggestions have been invited from the stakeholders.
- “Think Tank Teams” have been constituted among the faculty members for inviting their ideas for the same. Similarly, a circular inviting the ideas has been sent to the Students (SQAC), Parents (PTA) and Alumni Association.
- Upon receiving the inputs, the pool of ideas / suggestions will be consolidated and accordingly it is proposed to prepare a ‘Calendar of Events’.
- The directives and inputs shared by the Correspondent and Hon. Secretary in this regard were also conveyed to the members for their kind information.
- The same will be then forwarded to the Management for their kind perusal and approval.

6. Development of Strategic / Perspective Plan for 2022-27 :

With the successful completion of the Fourth Cycle A & A process and also while the Institution leaps forward to mark its Golden Jubilee Year of existence, it is very befitting that we consider to develop a vision document for a period 2022-2027. The same has also been directed by the Correspondent and the Hon. Secretary. Considering the same, it was resolved that every Department shall brainstorm and share its inputs; thereby inclusively contribute towards the preparation of Institutional Strategic / Perspective Plan 2022-27.

7. Strategize on the commencement of provisional Admissions for the AY 2022-23 :

As per the directives of the Correspondent, the Principal Dr. Premalatha V., informed the members about initiating necessary follow-up to commence the provisional admissions to the U.G. Programmes. She also directed to draw appropriate guidelines in this regard. The Prospectus and Application Form also to be made ready at the earliest.

8. Academic planning for the ensuing Even Semester of the current AY 2021-22 :

The Principal Dr. Premalatha V., directed the Heads to ascertain the workload of the Department for the semester and submit a copy of the same for her perusal. She also directed to initiate necessary follow-up with regard to the Open Electives both of NEP and CBCS.

9. Plan for the tentative dates of Annual Flagship Events of the Institute for the AY 2021-22 :

In consonance with the academic calendar, and also based on the discussions and suggestions of the members, it was resolved to organize the annual flagship events of the Institute in the month of July, following the Inaugural programme of the Golden Jubilee Celebrations. However, the Annual Sports and Athletic Meet may be scheduled on Saturday during the third / fourth week of May 2022. Further, a meeting of the Conveners will be convened at the commencement of the even semester classes to finalize the dates of the events.

10. Conduct of Dry-Run Review for the Odd Semester 2021-22 (Nov. 2021 – April 2022) :

The Principal Dr. Premalatha V., informed the members about the conduct of Dry-Run Review for the Odd Semester 2021-22. Considering the schedule, it was resolved to have the same upon the commencement of the Even Semester. The IQAC shall schedule for the same accordingly.

11. Any other matter with the permission of the Chair :

The following other matters were discussed :

- Referring to the notification vide CNR/IQAC/152/2021-22 dated 12/04/2022, it was directed to all to make use of the updated Institutional Letterhead for all official purposes.

- ii. Further to the recommendations made by the Hon'ble NAAC Peer Team, and to the subsequent directives of the Management thereon, the Principal Dr. Premalatha V., informed the members about the needful follow-up to be initiated for introducing need-based new academic programmes. Suggestions were also sought from the members.
- iii. With a view to ease the scanning of documents, the Criterion Heads expressed the need for an additional scanner exclusively for the purpose. The Principal took note of the same.

Assuring the best, the meet concluded with a vote of thanks to the Chair.

Dejamma A. Chauhan
Mrs. Dejamma A.

Mr. Hardik P. Chauhan

IQAC Coordinators

Co-ordinator
Internal Quality Assurance Cell
CANARA COLLEGE
Mangaluru - 575 003



Premalatha V.

Dr. Premalatha V.
Principal & Chairman

Principal
Canara College
Mangaluru