



# CANARA COLLEGE

## HAND BOOK 2018-19

### (CALENDAR)

#### Divine Prayer

सह नाववतु । सह नौ भुनक्तु । सह वीर्यं करवावहे ।  
तेजस्विनावधीतमस्तु मा विद्विषावहे ।  
ओं शान्तिः शान्तिः शान्तिः ॥

May the Eternal guard us both!  
May the Eternal nourish us both!  
May we both be energetic!  
May our studies become illuminative!  
May no difference arise between us!  
Peace, Peace, Peace!

ಸಹನಾವವತು ಸಹನೌಭುನಕ್ತು ಸಹವೀರ್ಯಂಕರವಾವ ಹೈ ॥  
ತೇಜಸ್ವಿನಾವಧೀತಮಸ್ತು ಮಾ ವಿದ್ವಿಷಾವಹೈ ।  
ಓಂ ಶಾಂತಿಃ ಶಾಂತಿಃ ಶಾಂತಿಃ ॥

ನಮಗಿಬ್ಬರಿಗೂ ರಕ್ಷಣೆಯಿರಲಿ, ನಮಗಿಬ್ಬರಿಗೂ ಪೋಷಣೆ ಸಿಗಲಿ  
ನಾವಿಬ್ಬರೂ ಕ್ರಿಯಾಶೀಲರಾಗಿರಲಿ, ನಮ್ಮಿಬ್ಬರ ಅಧ್ಯಯನವೂ ತೇಜಸ್ವಿಯಾಗಿರಲಿ  
ನಾವಿಬ್ಬರೂ ದ್ವೇಷಿಸದಿರಲಿ, ಶಾಂತಿ, ಶಾಂತಿ, ಶಾಂತಿ ಸದಾ ಇರಲಿ  
ಇದೇ ಪರಮಾತ್ಮನಲ್ಲಿ ನಮ್ಮಿಬ್ಬರ (ಗುರುಶಿಷ್ಯರ) ಪ್ರಾರ್ಥನೆ.

Education is manifestation of God, which is already within,  
Education is not just power, but also empowerment

- Swami Vivekananda

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# CANARA COLLEGE

## Vision

**“To be an Institute of the highest repute and produce good educated citizens who shall strive and cater to the needs of Mankind.”**

## 1. Mission

- To provide the right environment to provide quality education for all, irrespective of caste, creed or religion to produce leaders of the future.
- To provide opportunities for excellence in Soft Skills, Sports and pursuit of knowledge.
- To provide Value Education to students to build sense of integrity, honesty and ethics.

## 2. National Integration Pledge

I solemnly pledge to work with dedication to preserve and strengthen the freedom and integrity of the Nation.

I further affirm that I shall never resort to violence and that all differences and disputes relating to religion, or political or economic grievance should be settled by peaceful and constitutional means.

'Every duty is holy and devotion to duty is the highest form of the worship of God'

### 3. College Prayer



ಎಲ್ಲಿ ಮನಕಳುಕಿರದೋ ಎಲ್ಲಿ ತಲೆ ಬಾಗಿರದೋ |  
ಎಲ್ಲಿ ತಿಳಿವಿಗೆ ತೊಡಕು ತೋರದಿಹುದಲ್ಲಿ ||  
ಎಲ್ಲಿ ಮನೆಯೊಕ್ಕಟ್ಟು ಸಂಸಾರ ನೆಲೆಗಟ್ಟು |  
ಧೂಳೊಡೆಯದಿಹುದೋ ತಾನಾಡಿನಲ್ಲಿ ||  
ಎಲ್ಲಿ ಸತ್ಯದಗಾಧ ನೆಲೆಯಿಂದ ಸವಿಮಾತು |  
ಸಲ್ಲಲಿತ ನಡೆಯಿಂದ ಮುಂಬರಿವುದಲ್ಲಿ ||  
ಎಲ್ಲಿ ದಣಿವಿರದ ಸಾಧನೆಯು ಸಫಲತೆ ಕಡೆಗೆ |  
ತೋಳ ನೀಡಿಹುದೋ ತಾನಾಡಿನಲ್ಲಿ ||  
ಎಲ್ಲಿ ಸುವಿಚಾರ ನಿರ್ಮಲ ಜಲದೊಸರು ಹರಿದು |  
ಕಾಳು ರೂಢಿಯ ಮರಳೊಳಿಂಗಿ ಕೆಡದಲ್ಲಿ ||  
ಎಲ್ಲಿ ನೀನೆಮ್ಮ ಚಿಂತನವನುದ್ಯಮವ ಸುವಿ-  
ಶಾಲತೆಯ ಪೂರ್ಣತೆಗೆ ಮುನ್ನಡೆಸುವಲ್ಲಿ ||  
ಅಲ್ಲಿಯಾ ಬಂಧನರಹಿತ ಸುಖದ ಸ್ವರ್ಗದಲಿ |  
ಪಾಲಿಸೈ ಪಿತ ನಮ್ಮ ನಡೆಚ್ಚಿರಲಿ ||

ಅನುವಾದ : ಎಂ. ಎನ್. ಕಾಮತ್

ಟಾಗೋರರ 'ಗೀತಾಂಜಲಿ' ಯಿಂದ

Where the mind is without fear and the head is held high  
Where knowledge is free  
Where the world has not been broken up into  
fragments by narrow domestic walls,  
Where words come out from the depth of truth,  
Where tireless striving stretches its arms towards  
Perfection  
Where the clear stream of reason has not lost its  
way into the dreary desert sand of the dead habit  
Where the mind is led forward by thee into ever  
widening thought and action  
Into that heaven of freedom, my father  
let my Country awake!

**Rabindranath Tagore**

'Every noble work is at first impossible'.

## 4. Concept of Values Pancha Sheela for Students

ಮೌಲ್ಯ ಶಿಕ್ಷಣಕ್ಕೆ ಪಂಚಶೀಲ

### 1.Shradha (Faith) ಶ್ರದ್ಧೆ

1. In God
  2. In the Potential divinity of man
  3. In the power of dharma (that virtue will triumph sooner or later).
- These three form the minimum code of faith for a boy or a girl.

### 2.Jijnasa (Love of Knowledge) ಜಿಜ್ಞಾಸಾ

A student who has true love of knowledge will have :

1. Intense desire to know the truths of Nature (and will not be satisfied with just cramming text books); and
2. Practical efficiency (He will acquire practical skills to fulfill his desire and to realise the truth he is searching for).

### 3.Shakti (Strength) ಶಕ್ತಿ

1. of the body (health). A student must learn how to keep his body clean and healthy; and
2. of the mind (perseverance). He should not be discouraged of failures.

### 4.Samyama (Self - Control) ಸಂಯಮ

1. of the body regarding
  - a. food
  - b. recreation
2. of the mind shown in
  - a. purity (chastity and truthfulness)
  - b. concentration
3. of the ego shown in
  - a. self-surrender to the Divine;
  - b. obedience to teachers, parents, elders;
  - c. courtesy towards all people especially towards women.

### 5.Seva Nishte (Service) ಸೇವಾ ನಿಷ್ಠೆ

A student must cultivate

1. love for all people; especially compassion for the weak or the poor;
2. readiness to sacrifice personal comforts for others;
  3. dignity of labour (should regard all good work, however small, as worship).

**N.B.:**JIJNASE should be based on Shradha and not on curiosity. This love of knowledge should inspire the student to pursue studies with great energy. But this energy should be controlled through Samyama and finally it should be channelised into social service.

## 5. About the College

Canara College, established in 1973 is being managed by Canara High School Association, along with fourteen other educational institutions.

On 12th July 1972, Dr. A.P. Pai, a respected and Senior Life member of the College Committee laid the foundation stone of the college building. The College is highly indebted to its past President, the late U. Gopalkrishna Nayak, an ardent educationist, who was instrumental in the construction of the new buildings for the three high schools, junior College and the present First Grade College as well. The college was declared open on the 4th of July 1973 - by Mr. Holck Larsen, the then Chairman & Managing Director of Larsen & Toubro Ltd.

The college provides the three-year degree course in Science, Commerce and Management and Computer Application to men and women students without distinction of caste or creed. On account of well qualified teaching faculty and remarkable results in the University Examinations, the college has been recognised and identified as a premier institution in the combined districts of Dakshina Kannada and Udupi.

A majestic and spacious building was put up at a cost of about Rs. 8 lakhs in 1973 with all modern facilities to impart college education of the highest standard. Spacious laboratories have been constructed in the Departments of Physics, Chemistry, Botany, Zoology and Computer Science. These are renovated & reshaped in the new building to suit the need of the hour.

The College aims not merely at providing University education but also equipping the students to face the challenges of life. The College lays great stress on the development of character and discipline among the young students so that they may turn out to be worthy citizens of our country.

The college also provides facilities for co-curricular and extra curricular activities and the students are encouraged to participate in them. The Staff of the College are always ready to provide the necessary guidance to the students in making their academic life wholesome and interesting.

‘Two ways to a better life : Think and Thank’.

## **6. Laurels all the Way**

Since the year 1976 Canara College has been securing not only good results but also ranks. Our Alumni can be seen in executive positions in leading financial institutions in India and abroad. Some of them are doing research in leading scientific laboratories of international repute. Many among them have made a name in the field of Journalism, Literature and in Social service.

We are indeed proud that our college has attracted many reputed companies like Infosys, Wipro, Dell, Deustch Bank etc. for campus interviews for the past few years. Every year the number of companies conducting campus interviews are on the increase. At the same time the number of students getting placements has also increased considerably.

### **Expansion**

Today, Canara College has been recognised and identified as a premier institution in the combined district of Dakshina Kannada and Udupi. The rush for admission in the college induced the management to expand in different fields of studies and an additional section was introduced in Commerce with computer Application as an option in 1996 and BCA course was started in 2001. Ph.D. Programme in Sanskrit was started in 2002. These additional courses forced the expansion of our infrastructure for housing Computer, Laboratory, Library and Reading Room and additional class rooms. This required large funds exceeding a crore of rupees. As in the past, the bountiful grace of Providence once again came to the rescue of the C.H.S. Association in meeting the cost of the expansion. A large-hearted response from an alumnus of our mother institution, Late Sri G. Sanjeeva Shenoy of Bombay, who came with a munificent donation of Rs. 1 crore saved the situation. The Foundation Stone for a five storeyed building facing M.G. Road was laid by the donor on the Founder's Day, 19th November 1995 and the building was inaugurated on 9th June, 1997.

Our Management has spread its wings of expansion, by including Business Management Course. Understanding the requirement and demand in the job market, the management has introduced BBM course from academic year 2007-08.

The Post-Graduate centre has been established and Post Graduate course in commerce has commenced from the academic year 2012-13.

## 7. Succession List of Presidents

### Canara High School Association

1891 to 1909	Sri M. Ramachandrayya
1909 to 1921	Sri Dewan Bahadur A.Venkatramana Pai
1921 to 1941	Sri A. Srinivasa Pai
1942 to 1964	Sri Rao Bahadur Dr. M. Keshava Pai
1964 to 1969	Sri M. Annappa Kamath
1969 to 1972	Sri Sujir Panduranga Nayak
1972 to 1981	Sri U. Gopalakrishna Nayak
1981 to 1991	Sri K.P.J. Prabhu
1991 to 1999	Sri K.P. Kasturi, B.Sc. D.M.I.T
1999 to 2007	Sri B. Narayana Shenoy
2007 to 2012	Dr. U.S. Mohandas Nayak
2012 onwards	Sri S.S. Kamath, B.Com., F.C.A

## 8. Governing Council of the College

**President** : Sri S.S. Kamath, B.Com., F.C.A.

**Vice President** : Sri M. Annappa Pai, B.E.

**Hon. Secretary** : Sri M. Ranganath Bhat, B.Tech

**Correspondent** : Sri Maroor Sudhir Pai

**Treasurer** : Sri P. Gopalakrishna Shenoy, B.E.

**Alternate Treasurer** : Sri M. Vaman Kamath, M.Com., F.C.A.

**Members** : Sri M. Padmanabha Pai, B.E.

Sri M. Ganesh Kamath, B.Sc.

Sri Kochikar Sudhakar Pai, B.E.

Sri Basti Purushotham Shenoy, B.Tech (Mech)

Dr. P. Umananda Mallya, M.D. (Ortho), M.S. (Ortho)

Sri Gopalkrishna Shenoy, B.E.

Sri K. Suresh Kamath, B.Com. LLB

Sri Srikanth Pai Kasturi, B.E.

**Special Invitee** : Sri M. M. Kamath, B.E.

'The price at greatness is responsibility'.



## 9. College Faculty 2018-19

### Principal :

Dr. K.V. Malini, M.Sc., Ed., Ph.D.

Associate Professor – Principal

### Department of English :

Dr. Bhuvana Ramachandran, M.A., Ph.D.

Assistant Professor- Head of the Dept.

Mrs. Shanthi Roche, M.A.

Assistant Professor

Mr. Pramod Kumar P.S., M.A.

Assistant Professor

### Department of Kannada :

Mrs. Vani U.S., M.A., M.Phil.

Assistant Professor- Head of the Dept.

Mrs. Thara Kumari, M.A.

Associate Professor

### Department of Hindi :

Dr. Kalpana J. Prabhu, M.A., M.Com., Ph.D.

Assistant Professor- Head of the Dept.

Mrs. Sujatha G. Nayak, M.A., M.Phil

Assistant Professor

### Department of Sanskrit :

Dr. Shantala Vishwasa, M.A., Ph.D.

Assistant Professor - Head of the Dept.

### Department of Economics:

Dr. Roopa K., M.A., Ph.D. (On Deputation)

Assistant Professor- Head of the Dept.

Dr. Prashanth, M.A., Ph.D.

Assistant Professor

Mrs. Savitha, M.A., M.Phil, LLM

Assistant Professor

Mrs. Savitha G., M.A.

Lecturer

### Department of Political Science & G.S.H.R.:

Mrs. Prameela K., M.A. (On Deputation)

Assistant Professor- Head of the Dept.

Dr. Ganesh Shetty U., M.A., Ph.D.

Assistant Professor

### Department of Physics :

Dr. Ashakiran Pakkala, M.Sc., M.Phil, Ph.D.

Assistant Professor- Head of the Dept.

Mrs. Sukhalatha, M.Sc., M. Phil

Assistant Professor

Dr. Yashodhara I., M.Sc., Ph.D.

Assistant Professor

### Department of Chemistry :

Dr. K.V. Malini, M.Sc., Ed., Ph.D.

Associate Professor – Principal

Mrs. Sandhya B., M.Sc.

Associate Professor - Head of the Dept.

Mrs. Roopashri K.P., M.Sc.

Assistant Professor

Ms. Vindya B.B., M.Sc.

Lecturer

Ms. Soujanya D., M.Sc.

Lecturer

### Department of Mathematics:

Dr. Premalatha V., M.Sc., M.Phil, Ph.D.

Assistant Professor- Head of the Dept.

Ms. Keerthi K., M.Sc.

Lecturer

### Department of Botany :

Ms. Madhushree, M.Sc.

Lecturer- Head of the Dept.

**Department of Zoology :**

Mrs. Sushama C., M.Sc.

Assistant Professor - Head of the Dept.

Mrs. Pushpanjali, M.Sc.

Lecturer

**Department of Commerce:**

Mr. Ignatius Navil Noronha, M.Com.

Assistant Professor - Head of the Dept.

Mrs. Dejamma A., M.Com., M.Phil.

Assistant Professor

Mrs. Anasuya Bhagvath, M.Com., M.Phil.

Assistant Professor

Mrs. Seema Prabhu S., M.Com., M.Phil., M.A. (Eco.) DCA

Assistant Professor

Mrs. Sushma R. Shetty, M.Com., LLB

Assistant Professor

Mrs. Smitha M., M.Com.

Assistant Professor

Mrs. Usha Nayak, M.Com.

Assistant Professor

Mrs. Ashalatha, M.Com., M.Phil.

Assistant Professor

Mrs. Lavina S. Noronha, M.Com.

Assistant Professor

Mrs. Vinoda V. Nayak, M.Com.

Assistant Professor

Mrs. Rashmi, M.Com.

Assistant Professor

Mrs. Jayashree Shetty, MBA, M.Com.

Assistant Professor

Ms. Dhanya Shet, M.Com.

Assistant Professor

Ms. Raksha R. Acharya, M.Com., Dip. in Acupressure

Assistant Professor

Mrs. Swathi Nayak, M.Com.

Assistant Professor

**Department of Business Administration :**

Mrs. Pushpalatha, M.Com., M.Phil.

Assistant Professor - Head of the Dept.

Mrs. Dhanyashree, MBA, M.Com.

Assistant Professor

Mrs. Laxmi Hegde, M.Com.

Lecturer

Mr. Hardik P. Chauhan, MBA, M.Com.

Lecturer

Ms. Priyanka, MBA

Lecturer

**Department of Comp. Science / Comp. Application :**

Mrs. Jayabharathi K.P., M.Sc., P.G.D.C.A., M.Phil, M.Tech (IT)

Assistant Professor - Head of the Dept.

Mrs. Babitha S., M.Sc., P.G.D.C.A., M.Phil.

Assistant Professor

Mrs. Prathima V. Baliga, M.Sc.

Assistant Professor

Mrs. Adithi Nayak, B.E.

Assistant Professor

Mrs. Rajyalaxmi, M.C.A, M.Sc.

Assistant Professor

Mrs. Vijetha Bhat, M.C.A., PGDCA

Assistant Professor

Mrs. Shailaja Kumari, M.C.A, M.Phil.

Assistant Professor

Mrs. Sudha Nayak, M.A., APGDCA, DIP

Lab. Instructor

Mrs. Amitha Poojary, PGDCA, MBA

Lab. Instructor

**Department of Physical Education:**

Mr. Avinash, M.P.Ed., M.A. (Kan)

Director of Physical Education

**Post-Graduate Department of Commerce:**

Mrs. Aparna Kamath, M.Com.	Assistant Professor - Head of the Dept.
Ms. Megha Kamath, M.Com.	Assistant Professor
Mrs. Archana Kamath, M.Com.	Assistant Professor
Dr. Rajashree S. Kini, M.B.A., L.L.M., Ph.D.,PGDIT.	Lecturer

**Library:**

Mrs. Rekha Devi K., M.A., M. L.I.Sc.	Librarian
Mrs. Shruthi G., B.A., M. L.I.Sc.	Library Assistant
Ms. Namratha, Dip. in Lib.Sc.	Library Clerk Cum Typist

**Administrative Staff :**

Mrs. Kasturi K.	First Div. Clerk
Mr. Krishnanda D.	Sec. Div. Clerk
Mrs. Sumathi K.	S.G. Typist
Mr. Sridhar Prabhu, M.Com.	First Div. Clerk
Mrs. Shanthi Nayak, B.Com.	First Div. Clerk
Mrs. Vidya D. Kini, M.A.	Sec. Div. Clerk
Mrs. Radhika Bhat, B.Com.	Sec. Div. Clerk

**Attenders :**

Mr. Dinesh R.K.
Mrs. Parvathi K.
Mr. B. Venkappa Naik
Mrs. Pushpalatha Pai K.
Mr. Gajanana Kini K.
Mr. Sudesh Kumar
Mr. Ramesh
Mrs. Bharathi N.Shenoy
Mr. Prashanth Kumar

**Peons :**

Mr. P. Madhava
Mr. Krishna M.
Mrs. Mohini Ramesh

<b>10. ALLOTMENT OF RESPONSIBILITIES FOR THE ACADEMIC YEAR 2018-19</b>	
<input type="checkbox"/> Staff Association Secretary	Mrs. Pushpalatha
<input type="checkbox"/> Student Welfare Officers	Mrs. Sandhya B. Dr. Bhuvana Ramachandran Mrs. Anasuya Bhagvath
<b>1. Subject Associations</b>	
<input type="checkbox"/> Commerce Association	Mr. Ignatius Navil Noronha Ms. Raksha R. Acharya
<input type="checkbox"/> Management Association	Mrs. Laxmi Hegde Mr. Hardik P. Chauhan
<input type="checkbox"/> Science Association	Mrs. Sushama C. Ms. Keerthi K.
<input type="checkbox"/> I.T. Association	Mrs. Babitha S. Mrs. Vijetha Bhat
<b>2. Literary Associations (Multilingual Club)</b>	
Convenor:	Mrs. Vani U.S.
<input type="checkbox"/> English <input type="checkbox"/> Hindi <input type="checkbox"/> Kannada <input type="checkbox"/> Sanskrit <input type="checkbox"/> Konkani <input type="checkbox"/> Tulu	Mr. Pramod Kumar P.S. Mrs. Sujatha G. Nayak Mrs. Thara Kumari Dr. Shantala Vishwasa Mrs. Usha Nayak Mrs. Savitha
<b>3. Aptitude Associations</b>	
<input type="checkbox"/> Fine Arts Association	Mrs. Sushma R. Shetty Mrs. Rekha Devi K. Mrs. Rajyalaxmi Mrs. Ashalatha Mr. Avinash Ms. Priyanka
<input type="checkbox"/> Mangala Magazine (Annual and Wall)	Mrs. Vani U.S. Mrs. Rekha Devi K. Mrs. Usha Nayak Mrs. Rajyalaxmi Dr. Shantala Vishwasa Mrs. Sujatha G. Nayak Mr. Pramod Kumar P.S. Ms. Madhushree
<input type="checkbox"/> Nature Club	Mrs. Pushpanjali Ms. Madhushree
<input type="checkbox"/> Photography Club	Mrs. Anasuya Bhagvath

<b>4. Administrative Committees</b>	
□ Anti-Ragging Cell	Mrs. Lavina S. Noronha Mrs. Jayashree Shetty
□ Anti Sexual Harassment Cell	Mrs. Seema Prabhu S. Mrs. Smitha M.
□ Appraisal Committee	Mrs. Prathima V. Baliga Mrs. Usha Nayak Ms. Raksha R. Acharya and Academic Advisors of all the classes
• College Website Committee	Mrs. Prathima V. Baliga Mrs. Shailaja Kumari Mrs. Seema Prabhu S. Dr. Bhuvana Ramachandran
• Discipline Committee	Student Welfare Officers, IQAC Co-ordinators and Heads of all the department
• Attendance Monitoring Committee (Students)	Mrs. Jayabharathi K.P. Dr. Yashodhara I. Mr. Hardik P. Chauhan Mrs. Usha Nayak Mrs. Adithi Nayak Mr. Pramod Kumar P.S. Ms. Soujanya D.
• Attendance Monitoring Committee (Staff)	Mrs. Pushpalatha Mrs. Thara kumari Dr. Prashanth Mrs. Vijetha Bhat
• Documentation Committee & IQAC Bulletin Committee	Mrs. Shailaja Kumari Dr. Yashodhara I. Mrs. Adithi Nayak Mrs. Swathi Nayak
• Estate Management Committee	Mr. Avinash Dr. Ganesh Shetty U. Mr. B. Venkappa Naik Mr. Krishna M. Mr. Dinesh R.K. Mr. Ramesh
• Time Table Committee	Mr. Ignatius Navil Noronha Mrs. Dhanyashree Ms. Keerthi K. Ms. Vindya B.B.
• Hand book and Calendar Committee	Mrs. Seema Prabhu S. Mrs. Sushma R. Shetty
• Library Committee	Mrs. Rekha Devi K. Mrs. Usha Nayak Mr. Pramod Kumar P.S. Mrs. Adithi Nayak

	<input type="checkbox"/> Examination Committee	Dr. Ashakiran Pakkala Mrs. Smitha M. Mrs. Lavina S. Noronha Mrs. Dhanyashree Mrs. Vijetha Bhat Mrs. Roopashri K.P. Mr. Pramod Kumar P.S.
	<input type="checkbox"/> Research/ UGC Committee	Dr. Premalatha V. Mrs. Shanthi Roche Dr. Kalpana J. Prabhu Mrs. Vinoda V. Nayak
	<input type="checkbox"/> Media and Publicity Committee	Mrs. Anasuya Bhagvath Dr. Shantala Vishwasa
	• ICT Academy	Mrs. Seema Prabhu S.
	• Alumni Portal	Mrs. Prathima V. Baliga
<b>5. Welfare Committees</b>		
	• Advisors to College Alumni	Dr. Prashanth Mrs. Dhanyashree
	• Career Guidance & Placement Cell	Dr. Prashanth Mrs. Sukhalatha
	• Consumer Forum	Mrs. Jayashree Shetty Mrs. Swathi Nayak
	• Human Rights Cell and Equal Opportunity Cell	Dr. Ganesh Shetty Mrs. Savitha G.
	• Intellectual Property Right Cell	Mrs. Sushma R. Shetty Ms. Priyanka
	• Human Values and Professional Ethics	Dr. Kalpana J. Prabhu Dr. Shantala Vishwasa
	• P.T.A.	Dr. K.V.Malini IQAC Coordinators and Student Welfare Officers
	• Students' Council Advisors	Dr. Ganesh Shetty U. Mrs. Jayabharathi K.P. and Student Welfare Officers
<b>6. Co-Curricular Activities</b>		
	• Games & Sports	Mr. Avinash Mrs. Dhanyashree Mrs. Rashmi
	<input type="checkbox"/> N.S.S.	Mrs. Dejjamma A. Ms. Vindya B.B.
	<input type="checkbox"/> N.C.C.	Mr. Avinash
	<input type="checkbox"/> Youth Red Cross	Ms. Dhanya Shet Mrs. Vinoda V. Nayak

<b>11. SPECIAL STUDY CENTRES</b>	
□ Centre for Advanced Studies in Commerce & Management (CASCMA)	Mrs. Seema Prabhu S. Mrs. Rashmi
□ Centre for Women and Gender Studies (CWGS)	Mrs. Seema Prabhu S. Mr. Ignatius Navil Noronha Mrs. Thara Kumari Mrs. Smitha M.
<b>INTERNAL QUALITY ASSURANCE CELL (IQAC)</b>	
1	Chairman Dr.K.V.Malini, Principal
2	Co-ordinators Dr. Premalatha V., Assistant Professor of Mathematics Mrs. Shanthi Roche, Assistant Professor of English
3	Member Mrs. Radhika Bhat, Administrative Staff
4	Member Mrs. Pushpalatha, Head, Dept. of BBA and Staff Secretary
5	Member Mrs. Sandhya B., Head, Criterion – I
6	Member Mrs. Jayabharathi K.P., Head, Criterion – II
7	Member Mrs. Seema Prabhu S., Head, Criterion – III
8	Member Mr. Ignatius Navil Noronha, Head, Criterion – IV
9	Member Dr. Ashakiran Pakkala, Head, Criterion – V
10	Member Mrs. Thara Kumari, Head, Criterion – VI
11	Member Dr. Prashanth, Head, Criterion – VII
12	Member Mr. M. Ranganath Bhat, Hon. Secretary, Canara High School Association
13	Member Mr. Maroor Sudhir Pai, Correspondent , Canara College
14	Member Mr. Praveen Prabhu President, Canara College, Alumni Association
15	Member Dr. G.G.Prabhu, Educationist
16	Member Mr. Vinayak Shet , Industry Representative
17	Member Mrs. Usha K.S. , President, Parent Teachers' Association
18	Member President, Students' Council

<b>12. ACADEMIC ADVISORS FOR THE YEAR 2018-19</b>	
<b>Class</b>	<b>Name of the Academic Advisor</b>
I B.Sc. (PCM)	Ms. Vindya B.B.
I B.Sc. (BZC)	Ms. Madhushree
I B.Sc. (PMC)	Mrs. Rajyalaxmi
I B.C.A.	Mrs. Prathima V. Baliga
I B.B.A.	Mr. Hardik P. Chauhan
I B.Com. A	Ms. Dhanya Shet
I B.Com. B	Mrs. Smitha M.
I B.Com. C	Mrs. Rashmi
I B.Com. D	Mrs. Swathi Nayak
II B.Sc. (PCM)	Mrs. Sukhalatha
II B.Sc. (BZC)	Mrs. Roopashri K.P.
II B.Sc. (PMC)	Mrs. Babitha S.
II B.C.A.	Mrs. Adithi Nayak
II B.B.A.	Ms. Priyanka
II B.Com. A	Mrs. Thara Kumari & Dr. Shantala Vishwasa
II B.Com. B	Mrs. Lavina S. Noronha
II B.Com. C	Mr. Pramod Kumar P.S. & Mrs. Sujatha G. Nayak
II B.Com. D	Mrs. Vani U.S.
III B.Sc. (PCM)	Dr. Yashodhara I.
III B.Sc. (BZC)	Mrs. Sushama C.
III B.Sc. (PMC)	Mrs. Vijetha Bhat
III B.C.A.	Mrs. Shailaja Kumari
III B.B.A.	Mrs. Dhanyashree
III B.Com. A	Mrs. Ashalatha
III B.Com. B	Mrs. Vinoda V. Nayak
III B.Com. C	Mrs. Usha Nayak
III B.Com. D	Mrs. Seema Prabhu S. & Mrs. Jayashree Shetty
III B.Com. E	Mrs. Sushma R. Shetty



### **13.**

### **Fee Schedule**

1. Every student shall be liable to pay the fees for the whole term at the time of admission.
2. If a student fails to pay his fees on the day fixed for the purpose in the calendar, he/she shall have to pay a fine at the rate of 0-50 P. per day. If the fee together with the fine is not paid within the last day for the fees collection with fines, the student's name shall be removed from the rolls. He/She will be re-admitted only after he/she pays all his/her arrears including fines and the re-admission fees.
3. The fees must be paid in cash in the College office during the working hours: 9-30 a.m. to 12-30 p.m. on working days other than Saturday, and 9.30 a.m. to 10-30 a.m. on Saturdays.
4. A receipt signed by the Principal or his authorised person shall be issued for all payments.

### **Identity Cards**

Each student of this College is expected to possess an identity card with his/her photo affixed on it duly attested by the Principal. They are advised to keep the card with them always and use them on the appropriate occasions.

Junior students of the College are asked to meet their respective Academic Advisors for getting them; and the senior students are asked to get their identity cards renewed by their respective Academic Advisors.

### **14. Code of Conduct for Students**

1. Be courteous to all and at all times.
2. Maintain highest standards of behaviour both inside and outside the College.
3. Treat College property as your own.
4. Remember that University education is a high privilege and it demands hard work, devotion and sincerity.
5. Maintain and uphold the dignity and fair name of the College in every possible way.

## 15. Discipline

### **DRESS CODE : UNIFORM**

Students shall wear uniform as specified by the college on all working days in a week, days of examination and national days.

#### **Dress code for boys :**

Boys are not allowed to

- Wear caps, scarves and other fashion accessories
- Grow long hair, and flaunt fancy hairstyle and beard
- Shave heads, wear ear rings.

#### **Dress code for girls :**

Lady students are not allowed to

- Alter the uniform in any manner
- Attend classes with dark lips and coloured hair
- Let their hair loose
- Wear Head Scraf

#### **Dress code on special days :**

Sports Day : Uniform or track Suit

Anveshan : As specified by the Conveners

**Parents are asked to co-operate in making these norms acceptable to students by encouraging them to understand the dress ethics.**

**Cell phones / Mobile phones are strictly prohibited in the College campus. If students are found using Cell phones in the campus, such cell phones will be seized and are fined and not returned to students.**

#### **(a) General :**

1. Ragging in the College campus is strictly forbidden. If any incident of ragging comes to the notice of the college authority the concerned student shall be expelled from the college after conducting an enquiry if the student is found guilty.
2. Every student is expected to salute the members of the staff when he/she meets them on the first occasion of the day.
3. The morning session will begin with a prayer. At the prayer bell, all students will stand up in their respective classes for the duration of the prayer.
4. Each class or a batch of students will be in the charge of an Academic Advisor who will keep a close watch over the attendance, progress and conduct of the students.

5. Students are strictly prohibited from smoking in the premises of the College or in the playgrounds. They are also strongly advised not to smoke in the streets or in any place.
6. Irregular attendance, habitual late coming, discourtesy towards lecturers and other staff, and continued inefficiency or indifference to College work, obscenity in word or act, damaging College property, participation in agitational activities, misconduct, strikes etc. are sufficient reasons for punishment by the Principal like suspension from the College, withholding of scholarships and freeships, imposition of fine, censure etc. including dismissal from the College or refusal of admission in the succeeding year.
7. Wilful damage to the property of the College books, furniture, water, gas and electrical installations etc., will have to be paid for. In case of damage to college property, the cost of repair and any other charges will be collected from the student or students known to him, immediately concerned. But if the persons who caused damage are unknown, the cost of repair etc. may be collected equally from all the students in the college. The decision of the Principal is final in all these matters.
8. While the College does not hold itself responsible for conduct outside its premises, the Principal may take cognisance of any serious misconduct outside which is likely to reflect upon the reputation of the College, and take such action against the offender's he deems fit and proper. Such students may be refused readmission after the end of the year.
9. No student shall be allowed to take part in any political activities and there shall be no political or other demonstrations and strikes of any kind within the College premises or outside directed against established authority or on behalf of any political or other group. Students engaged in such activities are liable to be dismissed.
10. Unauthorised books / magazines are not to be brought to the College.
11. Students who do not live with their parents or guardians must live in a Hostel or in lodging approved by the Principal.

12. No meeting shall be convened, no person shall be invited to address the students, no publication shall be issued without the permission of the Principal.
13. Students of the College are not allowed to play in any outside team without the Principal's permission.
14. The Principal, in consultation with the Staff Council, shall have the power to rusticate any student from the College, if in the opinion of the Council, his continuation in the College is not desirable in the interest of discipline in the College.
15. The rules of behaviour in the laboratory is published in the departmental notice board at the beginning of the academic year. Students are expected to strictly abide by the rules.

**b. To Parents and Guardians :**

1. Parents and guardians are earnestly requested to keep in touch with the Principal from time to time regarding the progress and conduct of their wards, and to meet the Principal atleast once a term to ascertain the progress and conduct of their wards.
2. Parents and guardians are particularly requested to see that their wards reside in proper lodgings approved by the Principal and keep themselves in touch with the students from time to time.
3. While every effort will be made to inform the parents or guardians about any instance of serious misconduct on the part of their ward, the authorities of the College do not bind themselves to intimate in advance to the parent or guardian any action which they are compelled to take either during the year or at the end of the year against the student in the best interest of the tone and discipline of the College.
4. Parents are reminded that they are not absolved of their responsibility once their sons/daughters are admitted to the college. The college expects parents or guardians to co-operate with the college authorities in the education of their children. They should follow the student's progress in studies and his/her general conduct in and outside the college. Their co-operation is solicited especially to ensure regular attendance of classes.

**c. In the class-room :**

1. Students are not allowed to loiter about in the premises of the College during working hours. Leisure hours must be spent either in the library or reading room in quiet study. Students should move from one classroom to another in an orderly and disciplined manner. All movements in the College must conform to the standard of academic decorum and dignity.

2. The college timings are as follows :

**Morning** : 9-20 a.m. to 12-25 p.m.

**Afternoon** : 1-15 p.m. to 4-10 p.m.

3. Students should note the following schedule of bells :

**9.20 First Bell** : This bell rings to get the students into the classes.

**9.25 Second Bell** : This bell rings to bring the teacher to the Classroom

**9.28 Third Bell** : This bell is for the college Prayer.

**9.30 Fourth Bell** : The Classes will commence.

K K K

## **16. Disciplinary Rules**

The Disciplinary Rules for the students of affiliated colleges framed by the University were approved by the Syndicate at its meeting dated 9-8-1984, and communicated to the colleges in the Notification No. MU/ACC/A3/MISC/13/84-85 dated 13-9-1984.

**As per the rules, the following will constitute acts of indiscipline:**

**a. Minor acts of indiscipline :** Causing disturbance within the college premises, Laboratory or Reading Room, Common room, or play ground; diverting the attention of the students from the Lectures or of the Lecturers from teaching, insubordination and disrespect to the Lecturers, within or outside the College premises, habitual distraction to class work, disturbing class from outside, loitering aimlessly in the corridors, making noise and disturbing the classes, picking up quarrel with the staff, teaching or non-teaching, or with other students and any other act or acts which the Principal may deem as minor act or acts of indiscipline.

**b. Major acts of indiscipline :** Repetition of minor acts of indiscipline in spite of repeated warnings and penalties imposed; attending the college without prescribed uniform or dressed in a manner contrary to social norms prevailing from time to time; indecent exposure in a provocative manner, behaving in a manner tending to rouse baser passions among the members of the same or opposite sex; disfiguring the walls, floors, furniture etc. of the College, by writing offensive and indecent slogans; wanton destruction of College properties, instigating others to commit acts of indiscipline; organisation of movements subversive of discipline of the College; physical intimidation of law abiding students; indulging in criminal acts of any kind a rousing communal and caste feelings among students; demonstration of disloyalty to the country, its Constitution and its flag. ragging of any kind tending to cause physical and mental torture to other students, or forcing others to submit to indignity and nuisance, playing in matches against the officially sponsored team of the College, attending the College in a drunken state and indulging in unseemly behaviour, using opiates of any kind, bringing to the College whistles, drums, blow pipes and such other instruments with the intention of creating noise and disturbing the peace of the college; smoking and consumption of tobacco in any form within the College campus, bringing and playing cassettes or tuning radios inside the class or outside during class hours and any other act or acts which the Principal considers as major acts of indiscipline. No relaxation in disciplinary rules will be allowed **for any reason.**

**Nature of penalties and authorities empowered to impose them:**

<b>1. Penalties for Minor acts of indiscipline</b>	<b>Authority empowered to impose them</b>
(a)	(b)
(i) Issue of warning	Teacher, Head of the Department or the Principal
(ii) Sending the student out of his / her class and not letting him / her into class for a maximum of 4 consecutive periods.	Teacher
(iii) Imposing a fine not exceeding Rs. 500/-	Principal
<b>2. Penalties for major acts of indiscipline :</b>	<b>Authority empowered to impose them</b>
(a)	(b)
(i) Suspension from College	Principal
(ii) Asking the parent to withdraw the Student from the College	Principal
(iii) Rustication from the College	University Syndicate on the recommendations of the Vice Chancellor after considering the report of the Principal.
<p>The college will follow the procedure in imposing penalties on the students as per the procedure laid down under chapter II of the Disciplinary Rules.</p>	

### **Acts of indiscipline / misconduct outside the College campus :**

- (i) The Principal shall not ordinarily take cognisance of act/acts of indiscipline committed by a student outside the College campus.
- (ii) But if he receives intimation in writing from the authorities of law and order or magistrate regarding arrest and detention of a student on a charge of criminal act/acts committed outside the College, the Principal shall place him under suspension until he is released on bail or otherwise.
- (iii) If the Principal is informed in writing by the authorities of law and order or a magistrate that a student of the College has been convicted to imprisonment for an offence inviting moral turpitude, the Principal shall, in addition to placing him under suspension at once, report the matter to the Vice-chancellor.
- (iv) The Vice-Chancellor shall place the matter before the Syndicate which shall rusticate him from the College.
- (v) If on appeal the conviction is set aside, his rustication shall ipso facto cease and the Principal shall report the same to the University.

### **17. Attendance :**

- 1. Students should attend classes regularly.
- 2. Absence from the class should properly be accounted for in the Leave record.
- 3. Attendance is taken every hour at the commencement of the class.
- 4. Leave is noted/sanctioned by appropriate authority as indicated separately on the Leave Record Form. No student is allowed to attend the classes on the subsequent day unless leave has been noted/sanctioned by appropriate authority.



5. The Leave Notes should be presented in the prescribed forms, available in the office, to the Principal under the following circumstances.
  - a. Absence for the classes over two days;
  - b. Absence for tests and examinations;
  - c. Absence on the reopening day, after holidays
  - d. Absence on special occasions declared specifically by the Principal, like College Day, Sports Meet etc.
6. In case of leave or illness for more than two days, the Principal may insist on the production of a Medical Certificate from a Registered Medical Practitioner approved by the College before going to regular classes. Under no circumstances medical certificates for earlier absence will be accepted at a later stage.
7. Prior permission from the Principal should be obtained for absence over two days. When this has not been possible because of unavoidable circumstances, the application for leave should reach the Principal at least within five days of absence.
8. The Student's name is liable to be struck off the rolls of the College whenever one is absent from the class for over ten days without prior permission from the Principal.
9. Students are warned that they should get a minimum of 75% of the attendance for each subject, failing which they will not be eligible to appear for University examination or for promotion to the next higher class. The Principal will not recommend applications for condonation of attendance if the absence, in his opinion, cannot be justified.

Provision has been made for announcing shortage of attendance in each subject at the end of the four quarters of the academic year on the College notice board. Parents also will be informed through the ward, through a warning letter acknowledged by the ward. However, non-receipt of information is not a valid reason for claiming attendance.
10. Parents are advised to get the information through their wards or enquire in the College office periodically.

## **18. Leave Note**

1. If the absence is only for one hour, the student will seek written permission from the concerned lecturer.
2. If the absence is for more than one hour and upto two days, leave will be sanctioned by the Academic Advisor only.
3. If the absence is for three days or more, the parent's signature must invariably be obtained, and the leave will be noted or sanctioned by the Principal. (Separate application form available in the office is to be used.)

However, in all the above cases, the leave note should be signed by the Parent / Guardian.

The following are authorized to issue the attendance certificates:

- |                                                  |                                        |
|--------------------------------------------------|----------------------------------------|
| a. Games/Sports                                  | - Physical Director                    |
| b. NSS activities                                | - NSS Officer                          |
| c. College work &<br>Inter-College<br>activities | - Student Welfare Officer or Principal |

## **19. Student Welfare Officers**

The college has appointed student welfare officers to supervise and guide the students in their activities. He/she is also incharge of students - Grievance Cell, which assists them to redress their grievances. Moreover, an experienced counsellor too, visits the college regularly.

## **20. MANGALORE UNIVERSITY REGULATIONS**

### **Regulations Governing Credit Based Semester Scheme for Bachelor Degree Programmes in the Faculties of Arts, Science and Commerce**

*(Framed under Section 44 (1) (c) of the KSU Act 2000)*

#### **The Salient Features of the Credit Based Semester Scheme:**

- a) Each course shall carry certain number of credits.
- b) The degree programmes are structured on semester basis.
- c) The subjects of study include foundation courses, general studies and interdisciplinary subjects.
- d) The students are required to take part in co-curricular and extra curricular activities and their participation is compulsory as a part of the credit based system.
- e) The declaration of result is based on the aggregate percentage of marks obtained as well as on Grade Point Average earned.

#### **1. DURATION OF THE PROGRAMMES:**

The duration of Bachelor Degree Programmes shall extend over six semesters (three academic years) of 16 weeks each. Each semester shall consist of 16 weeks of study (excluding the time spent for the conduct of final examination of each semester).

#### **2. MAXIMUM PERIOD FOR COMPLETION OF THE PROGRAMME:**

The maximum period for completion of a degree / diploma programme shall be double the duration stipulated for programme (excluding the internship) reckoned from the year of admission (inclusive of the year of admission) to the programme. However, in the case of one and two year programmes, the maximum period for completion shall be three and five years respectively.

A candidate who fails to complete the programme within the prescribed maximum period, he/she shall be permitted to take the examination subject to the following conditions :

- a) He/She shall write the examination as per the existing syllabus for the programme / course / paper/s.

b) If the programme / course / subject / paper/s is changed / discontinued, he/she shall be permitted to write the examination in the prevalent programme / course / paper/s or equivalent programme / course / paper/s as decided by the Equivalence Committee.

c) He shall pay a special examination fee prescribed by the University from time to time.

d) These rules shall also be applicable to programmes / courses where there is provision for improvement.

(Assented by the Chancellor on 16.4.2008)

### **3. MEDIUM OF INSTRUCTION:**

The medium of instruction and examination shall be English/ Kannada.

### **4. SUBJECTS OF STUDY:**

Subjects of study shall comprise the following :

#### **4.1 GROUP- I: LANGUAGES:**

The candidate shall opt for General and Communicative English as compulsory subject and one of the languages listed below :

(a) Kannada, Sanskrit, Hindi

(b) In addition to General and Communicative English, a candidate shall opt for any one of the two languages studied at the Pre-University or equivalent level. However, he/she may opt for Kannada even if it is not studied at the Pre-University or equivalent level. With the permission of the University a candidate may opt for any other language listed above even if he/she has not studied that language at the Pre-University or equivalent level.

#### **4.2 COMBINATION OF SUBJECTS :**

a) A candidate shall opt for not more than two languages under optionals.

b) A candidate opting for Chemistry as an optional subject shall also opt for Mathematics and Physics.

- c) A candidate opting for Computer Science as an optional subject shall also opt Physics and Mathematics.
- d) A candidate opting for Chemistry as an optional subject shall also opt Botany and Zoology as optional subject.

#### 4.3 Group III :

- a) Foundation Courses** (Common for all courses): (i) Constitution of India and (ii) Human Rights, Gender and Environmental Studies shall be as compulsory subjects, alternately, in the first and second semesters.
- b) General Studies:** It shall be studied as compulsory subject in the III semester of B.A./B.Sc. degree programmes.
- c) Interdisciplinary Subjects:** Computer Applications or Human rights as prescribed by the University shall be studied in the IV semester of BA/B.Sc. degree programmes.
- d)** An Interdisciplinary Subjects which a student opts for shall be other than those studied under optionals.

#### 4.4 Co & Extra Curricular Activities:

A student shall opt for any one of the following activities in the first four semesters offered in the college :

- A) N.S.S. / Youth Red Cross / N.C.C.
- B) Sports and Games
- C) Other Extra-Curricular Activities as prescribed by the university.

Evaluation of Co & Extra Curricular Activities is as per the procedure evolved by the university from time to time.

### 5 ATTENDANCE :

A candidate who does not satisfy the requirement of attendance even in one subject shall not be permitted to take the whole University examination of that semester and he/she shall seek re-admission to that semester in a subsequent year.

## **6. MINIMUM FOR A PASS:**

- 6.1 No candidate shall be declared to have passed the Semester Examination as the case may be under Group I / Group II / Group III (except in Co. and Extra curricular activities) unless he/she obtains not less than 35% marks in written examination and 35% marks in the aggregate of written examination and internal assessment put together in each of the subjects, 35% marks in written examination (for subjects with practicals) and 35% marks in Project work & viva wherever prescribed.
- 6.2 If a candidate fails in any subject, either in theory or in practicals, he/she shall appear for that subject only at any subsequent regular examination, within the maximum period prescribed for completing the programme. He/she must obtain the minimum marks for a pass in that subject (theory and practicals separately) as stated in para (6.1) above.

## **7. CLASSIFICATION OF SUCCESSFUL CANDIDATES:**

The results of successful candidates at the end of VI semester shall be classified on the basis of aggregate marks obtained in all the six semesters and the aggregate Grade Point Average (GPA).

### **7.1 Declaration of Class on the basis of Percentage of Aggregate Marks:**

First Class with Distinction	70% and above
First Class	60% and above but less than 70%
High Second Class	55% and above but less than 60%
Second Class	50% and above but less than 55%
Pass Class	35% and above but less than 50%

- 7.2 The candidates who pass all the semester examinations in the first attempt in three years are eligible for ranks provided they secure 60% and above marks or at least an A grade.
- 7.3 A candidate who passes the semester examinations in parts is eligible for only class and not for ranking.

## **21. Internal Assessment Marks :**

1. The internal assessment marks shall be based on two tests or one test and one assignment and Paper presentation/Seminar/Project/G.D. etc. The average of the two shall be taken as the internal assessment marks.
2. The marks of the internal assessment shall be published on the notice board of the college for information of the students.
3. There shall be no minimum in respect of internal assessment marks.
4. Internal assessment marks shall be shown separately in the marks card. A candidate, who has failed or rejected the results, shall retain the internal assessment marks.

## **22. MEDICAL EXAMINATION :**

Students are required to attend the medical examination as per the regulations of the university. They must report to the doctor on the prescribed dates. Medical test for female students is Conducted by a lady doctor.

## **23. Issue of Certificates :**

1. Transfer and all other certificates shall be issued only on payment of all the fees and other dues to the College by the student. Two term fee should be paid if the student has attended any of the classes for any day during the term.
2. Transfer and other Certificates, in the case of a student who withdraws from the institution at the end of the First Year/Second Year course, will be issued only after the declaration of the result of University Examinations.
3. The official Conduct Certificate is a document which a student has to earn by his conduct and behaviour during his College course and it shall be issued to him only by the Principal. It will not be issued as a matter of course, and the Principal may refuse the Conduct Certificate to any student whose conduct, in his opinion, has not been satisfactory.
4. Pass Certificate of University Examinations will be issued by the University on application to the Registrar Evaluation after payment of the prescribed fee.

## **24. Academic Advisor :**

1. The tutorial system in the College is organised with a view to develop effectively the student-teacher relationship on an intimate, mutually helpful and co-operative basis.

2. Each student is placed under the charge of an Academic Advisor.
3. The students are encouraged to take their Academic Advisors as their local guardian within the College. They should meet their Academic Advisors as often as possible within the College and discuss with them freely and frankly all their problems connected with the College and their studies.
4. The parents of students are also advised to contact the respective Academic Advisor at least once a term to know the attendance and progress of their wards.
5. The report about each student will be submitted to the Principal by the respective Academic Advisor every term. Leave application by the student should be submitted through them. A progress report will be sent to the parents at the end of the First and the Second term by the respective Academic Advisors.

## **25. Academic Prizes :**

- A. All rank holders in the University Examinations.
- B. General Proficiency Prizes based on University Examinations : Only the student who obtains the highest aggregate of marks in the University examination is entitled to a prize subject to the following conditions.
  1. He should have passed in all the subjects.
  2. The aggregate marks obtained by the candidate should not be below 50%.
- C. Subject Proficiency Prizes based on University Examinations - Student fulfilling the following conditions is eligible :
  1. He should have passed in all the subjects.
  2. He should secure not less than 50% in the particular subject.
- D. Prizes for outgoing students based on the Final Year University Examinations.
- E. Students who have scored highest marks in the qualifying examination and discontinued their studies in the college are not eligible for endowment prizes.

**Note :** Good conduct and attendance are requisite conditions for obtaining a prize. If the one who obtains the highest marks fails to fulfil this condition, it is left to the discretion of the Principal to award the prize to the next in merit.



2. Students going on educational tours under the care of a lecturer for approved College tours and excursions.
3. For students to participate in games and sports.

### **31. Students' Council :**

The Students' Council plays a significant role towards achieving certain objectives

1. To encourage participation of students in activities
2. To strengthen cordial relation between students and staff.

The Students' Council is guided by the Student Welfare Officers

Co-curricular and Extra Curricular activities will be conducted under the students' council for the proper development of personality of students. The College provides many opportunities to participate in the various co-curricular and extra curricular activities.

1. The Associations are run under the guidance of the Principal and the Members of the Staff.
2. The following Associations & Study Centres will be responsible for organising co-curricular & extra curricular activities in the College :

#### **Co-Curricular Activities**

- ☐ Games & Sports
- ☐ N.S.S.
- ☐ Youth Red Cross
- ☐ N.C.C.

#### **Extra Curricular Activities (Broad Areas)**

##### **Subject Associations**

- ☐ Commerce Association
- ☐ Management Association
- ☐ Science Association
- ☐ I.T. Association

Name of the Student	Subject	Rank
<b>1983</b> Anupama Ail Sujatha Kini S. Jayalaxmi G. Kavitha Kamath V.	III B.Sc. (MR) " " III B.Com. (MR)	II Rank VII Rank VIII Rank VIII Rank
<b>1984</b> Sudhakara D. Nayak Vasantha Madhava Prabhu Krishna Rao M. Prakash Kumar Vasanthlalatha Saralaya K.	III B.Com. " " III B.Com. III B.Sc.	I Rank II Rank III Rank X Rank III Rank
<b>1985</b> Vidya Bai Panchmal	III B.Com.	X Rank
<b>1986</b> M.A. Rekha Sumana Prabhu Sunil Shenoy	III B.Sc. " III B.Com.	II Rank X Rank IV Rank
<b>1987</b> Shanthi Kamath K. Nayana Shenoy Kalpana N. Nayak Sudha Kamath	III B.Com. " " III B.Sc.	II Rank VIII Rank X Rank VII Rank
<b>1988</b> Vani M. Sudha K. Latha Shetty P.	III B.Com. " III B.Sc.	II Rank V Rank X Rank
<b>1989</b> K. Shyamala Shenoy Anupama K. Sujaya Kumari	III B.Com. III B.Com. III B.Sc.	II Rank X Rank VIII Rank
<b>1990</b> Muralikrishnan R. Archana Kamath M. Sushma Rao K. Vinaya Prabhu K. Anantha Snenoy C.	III B.Sc. III B.Sc. III B.Com. III B.Com. III B.Com.	V Rank X Rank III Rank IV Rank V Rank

Name of the Student	Subject	Rank
<b>1991</b> Gayathri Prabhu G.	III B.Com.	II Rank
<b>1992</b> Vaidehi Manjeshwar	III B.A.	I Rank
<b>1993</b> Vivek A. Nayak	III B.Com.	V Rank
<b>1994</b> Rekha Gogia Sudhakara Mallya Mamatha Pai Nandini Mallya Rekha Prabhu	III B.Com. III B.Com. III B.Com. III B.Sc. III B.Sc.	II Rank V Rank VIII Rank V Rank X Rank
<b>1995</b> Rajesh Prabhu C. Yvette Dolly Lobo Savitha K.A. Udaya Prabhu B. B. Nagalaxmi Pai Mangala K.	III B.Com. III B.Com. III B.Com. III B.Sc. III B.Sc. III B.Sc.	II Rank VII Rank X Rank IV Rank VII Rank VIII Rank
<b>1996</b> K. Jayalaxmi Shenoy Vidya Pai D.	III B.Com. III B.Com.	IX Rank X Rank
<b>1997</b> Sushma U. Jayendra Baliga Mamatha Kini	III B.Com. III B.Sc. III B.Sc.	I Rank V Rank IX Rank
<b>1998</b> Shanthala Baliga B. Santhosh Prabhu G. Deepa Pai Sujay Kamath K.	III B.Sc. III B.Com. III B.Com. III B.Com.	I Rank V Rank VIII Rank IX Rank
<b>1999</b> Supriya Jenifer Sandhya Bhandary S. G. Bindu	III B.Sc. III B.Com. III B.Com. III B.Com.	IV Rank VII Rank VIII Rank X Rank

Name of the Student	Subject	Rank
<b>2000</b> Gurudath Rao H K. N. Chandrika Ujwal Ail Praveen Prabhu K. Nagalaxmi K.L. Pramod Venkatesh Kamath Shreevathsa	III B.Sc. III B.Sc. III B.Sc. III B.Sc. III B.Sc. III B.Com. III B.Com.	I Rank III Rank VII Rank VIII Rank IX Rank I Rank IV Rank
<b>2001</b> Sushma N.	III B.Sc.	II Rank
<b>2002</b> Gowri M. Kamath Madhumathi Pai	III B.Com. III B.Com.	VII Rank X Rank
<b>2003</b> Prashanth Baliga Rashmi Aparna Bhandary Padmanabha Bhat	III B.Com. III B.Sc. III B.Com. III B.Com.	IV Rank V Rank VI Rank VII Rank
<b>2004</b> Arundathi Nayak Smitha Savithri Bhat Rajesh Pai Pradeep Bhat	III B.Sc. III B.Sc. III B.Com. III B.Com.	II Rank II Rank VII Rank X Rank
<b>2005</b> Niveditha Prabhu Akshaya Rao C.	III B.C.A. III B.Com.	II Rank III Rank
<b>2007</b> Ashwini Bhat Archana Nayak U. Latha K. Deepthi Nayak S.	III B.Com. III B.Com. III B.Com. III B.Com.	II Rank IV Rank V Rank VII Rank
<b>2008</b> Prasanna Shenoy Prajna K.J.	III B.Com. III B.C.A.	II Rank VI Rank
<b>2009</b> Arati	III B.Com.	III Rank

<b>Name of the Student</b>	<b>Subject</b>	<b>Rank</b>
<b>2010</b> Nikitha Prabhu Sriram Bhat	III B.Com. III B.Com.	VI Rank IX Rank
<b>2011</b> Shilpa Bhandary B. Krathika C. Mallya	III B.Com. III B.Com.	II Rank VII Rank
<b>2012</b> Pavithra Gokul K.S.	III B.C.A III B.Com.	VII Rank X Rank
<b>2013</b> Prithvi U. Karkera Arpitha P.	III B.A. III B.A.	III Rank V Rank
<b>2014</b> Raksha Kini	III B.Com.	II Rank
<b>2015</b> Apoorva N. Shenoy Ashwitha Marate	III B.Com. III B.Sc.	VI Rank IX Rank
<b>2016</b> Priya Kamath	II M.Com.	VIII Rank
<b>2017</b> Shrestalaxmi	III B.Com.	X Rank

### **Ph.D. Awardees - Under C.I.S.R.S.**

- |                                |                                |
|--------------------------------|--------------------------------|
| 1. Dr. Jayashankar K.          | 8. Dr. Adiga Madhusudhana      |
| 2. Dr. Ramakrishnan            | 9. Dr. Hayavadana Upadhyaya J. |
| 3. Dr. Suresh                  | 10. Dr. Krishna Prasad K.H.    |
| 4. Dr. Padmanabha Marathe      | 11. Dr. Karthik H.C.           |
| 5. Dr. Raman Vasudevan         | 12. Dr. Shamprasad D.          |
| 6. Dr. Mahabaleshwara Bhat     | 13. Dr. A. Ganesh Bhat         |
| 7. Dr. Aravinda Narasimha Bhat |                                |

## 27. Library Rules :

1. Library will be kept open from 9-00 a.m. to 5.00p.m. on all working days and from 9.30 a.m. to 4.30 p.m. during vacation.
2. Readers shall maintain strict silence within the library premises.
3. Marking with pen or pencils on the books of the library is strictly forbidden.
4. Each student will be issued one borrower's ticket which entitles him to borrow one book at a time, and the ticket will have to be returned to the Librarian at the end of the year.
5. If the ticket is lost, the fact must be immediately reported to the Librarian & a duplicate ticket will be issued after paying a penalty fee of Rs.25/-

6. The timings for issue and return of books are as follows :

### **Return of books**

9-00 a.m. to 11-30 a.m.

### **Issue of books**

9.00 a.m. to 12.30 p.m.(Borrowers Card)

12.30 p.m. to 4 p.m. (Identity Card)

1.00 p.m. to 4 p.m.(Readers Club)

7. A book may generally be kept for one week, and the due date will be stamped on the due date slip. In case the due date falls on a holiday, the book shall be returned on the next working day. The book may, however, be renewed for another week, if there is no other application for the same.
8. A student, who fails to return the book on the due date will be fined Rs.1.00 per book per day and during examination time Rs. 2.00 per book per day.
9. If a book is not returned to the library within a month, the matter will be reported to the Principal.
10. Books lost, torn, defaced, marked or damaged in any way shall have to be replaced by the borrower along with the fine as fixed by the Principal.

13. A book may be reserved for a reader provided he makes an application to the Librarian for the same before 10 a.m. The book should be collected within 24 hrs. after the Librarian informs that the book is available.
14. Students should note that the Library must not be used as a common room and must be made use of only for the purpose of study. Any misbehaviour of the students inside the Library will be reported to the Principal by the Librarian and he/she will not be given any Library facility until he/she gets Principal's permission.
15. Any book lent out may be recalled by the Principal at any time even before the due date of returning.

## **28. Book Bank :**

Standard text-books on different subjects will be lent to deserving students under the Book Bank Scheme of the College. Only one book will be issued per student which may be retained by him/her till the issue of admission tickets. However, books can be retained against deposits as fixed by the librarian.

## **29. Students Insurance Policy :**

All the bonafide students of this institution and the members of the staff come under "Insurance Policy". The premium, towards the same is paid by the College from Parent-Teachers' Association fund.

In case of an accident, resulting in minor injuries, the compensation will be the expenses incurred by the person in a hospital or Nursing home but not exceeding Rs. 500/-. To claim the same, the person has to be hospitalised for a day.

In case of an accident resulting in loss of limbs, eyes, ears etc., the compensation will be Rs. 5,000/10,000 depending on the nature of loss.

## **30. Rules of Railway Concessions :**

Railway concession forms will be issued to the following category of students :

1. Students coming from far off places for their journey from home to College and return and during approved holidays and vacation.

<b>26. Rank List (University Exams)</b>		
<b>Name of the Student</b>	<b>Subject</b>	<b>Rank</b>
<b>1975</b>		
Vidya Pai P.	II B.Sc. (RR) Group I	I Rank
Shalini Bai M.	"	III rank
Varadaraj Mallya	II B.Com. (RR) Group I	V Rank
Srinivas Rao K.	"	VIII Rank
Vatsala	"	IX Rank
Poornima Baliga Bantwal	II B.A. (RR) Group I	IV Rank
Prabha Prabhu M.	"	IV Rank
Geetha Shenoy Kudpi	"	V Rank
<b>1976</b>		
Sumana K.P.	III B.Sc. (RR)	II Rank
Poornima Baliga B.	III B.A. (RR)	VI Rank
Chitra Kamath V	"	VII Rank
Prabha Prabhu M.	"	X Rank
Sudhakara Baliga B.	III B.Com. (RR)	X Rank
Malathi V.	II B.A. (RR) Group I	VII Rank
<b>1977</b>		
B. Shivananda Prabhu	III B.Com. (RR)	IX Rank
Malathi V.	III B.A.(RR)	I Rank
<b>1978</b>		
Vasantha Kini U.	III B.Com. (RR)	I Rank
Vijaya Nayak U.	III B.Com. (RR)	II Rank
Vishwanatha Kamath M.	"	VIII Rank
<b>1979</b>		
Vaman Kamath M.	III B.Com. (RR)	VI Rank
<b>1980</b>		
Jayanth Kini U.	III B.Com. (MR)	III Rank
<b>1981</b>		
Renuka Panchamal	III B.Com. (MR)	I Rank
<b>1982</b>		
Veena Prabhu M.	III B.Sc. (MR)	III Rank
Vikram Bordvekar	III B.Sc. (MR)	IX Rank



**Literary Associations (Multilingual Club)**

- ☐ English                      ☐ Hindi                      ☐ Kannada
- ☐ Konkani                      ☐ Sanskrit                      ☐ Tulu

**Aptitude Associations**

- ☐ Fine Arts Association
- ☐ Mangala Wall Magazine
- ☐ Nature Club
- ☐ Photography Club

**Welfare Associations**

- ☐ Consumer Forum
- ☐ Equal Opportunity Cell
- ☐ Human Rights Cell

**Special Study Centres**

- ☐ Centre for Advanced Studies in Commerce & Management (CASCMA)
- ☐ Centre for Women and Gender Studies (CWGS)

3. Membership of these Associations & Study Centres is open to all students of the College who desire to participate in these activities.

The Students' Council of the college consists of all the Class representatives and Secretaries and Joint Secretaries of all the associations. The office bearers are elected by the students in a democratic way. The rules regarding the conduct of election will be notified by the Principal and such rules are binding on all concerned.

**32. Add-on and Certificate Courses :**

Add-on and Certificate courses are offered to students to enable them to acquire additional knowledge and skills in different spheres of study.

**33. Remedial Coaching Classes :**

Remedial coaching classes for the academically weaker students will be conducted.

### **34. National Service Scheme :**

The college has two NSS units having 200 volunteers. NSS being a two-year course, the First Degree students may be preferred with a view that those students may have better opportunities to devote themselves to the cause of NSS.

The students who have completed two years under NSS shall not be continued.

NSS Certificates will be issued by the University to the students on successful completion of two-year course.

### **35. Games & Sports :**

The College provides for outdoor games like Cricket, Ball Badminton, Foot-Ball, Basket -Ball, Kabbadi, Volley ball, Tennis, Hand-ball & Athletics, Gym. In addition, facilities are provided for indoor games like table-tennis, chess and carroms, Badminton, Weight lifting, Power lifting, best physique. Intramural competitions are conducted in the above mentioned events. Athletic events are being conducted during the Annual Sports Meet.

### **36. College Wall Magazine and Mangala - College Annual :**

'Mangala' - College Wall Magazine is a weekly bulletin published under the guidance of a staff member and a student editorial committee. The purpose of wall magazine is to give scope for the expression of talents of the students. Students are invited to contribute essays, poems, short stories, articles, drawings and paintings which are scrutinized by the editorial committee before publication. Selected articles will be recommended for the College annual "Mangala".

### **37. Alumni Association :**

Alumni Association of the College consists of all former students and graduates of the College who, on paying the prescribed subscription fee, become life/annual members. The subscription is payable by students of the College while taking their respective Transfer Certificates. It is obligatory for every old student to enrol himself as a member of the above Association. A sum of Rs. 50/- will be collected at the time of obtaining marks card. The object of the Association is to maintain among the members an abiding interest in the welfare of their Alma Mater.

### **38. The Parent - Teachers' Association :**

(Rules and Regulations of the Association as adopted in its first General Body Meeting held on October 8, 1983 and as amended from time to time)

#### **1. Aims and Objectives :**

- a) To enable the parents of the students of Canara College, Mangaluru, to involve in the educational process of their wards and help to develop the College into an ideal institution.
- b) To facilitate joint efforts by the parents and teachers in ensuring continuous improvement of the curricular, co-curricular and extra-curricular activities as an integral part of quality education imparted in the College.
- c) To chalk out specific programmes and organise specific activities, inside and outside the College, to bring about a healthy participation in the growth of their children and the College.
- d) To collect and deploy resources and to do all such other acts as are necessary for successfully carrying out all the above programmes and activities.

#### **2. Membership :**

- a) All parents, of the students on the roll of the College, become Members of the Association.
- b) All members of the teaching staff, the Librarian and the Physical director on the pay roll of the College, become members of the Association automatically.

### **3. The General body :**

All the members of the Association [as in 2(a) & (b) above] together constitute the General Body of the Association.

### **4. The Executive Committee :**

The Executive Committee shall consist of twelve members of whom:

- a) six members shall be parents elected by the General Body at its meeting, two each of whom, preferably, representing parents of students from Science, Commerce, B.B.A. and B.C.A. faculties.
- b) the Principal of the College, the Student Welfare officer of the College and four other members of the staff nominated by the Principal shall be representing the staff.
- c) In addition, the Secretary of Canara High School Association or the member of the Canara High School Association who is in direct charge of the administration of the College shall be a permanent invitee .

### **5. Office-Bearers of the Association :**

**The President:** The Executive Committee shall elect one amongst them as the President of the Committee who will also be the President of the Association. The tenure of the President shall be for the period ending with the next annual general meeting.

**The Secretary:** The Principal of the College shall be the ex-officio Secretary to the Executive Committee as well as that of the Association.

### **6. Meetings :**

The General Body shall meet generally once in an academic year. The Secretary shall issue a circular to all parents informing the date, time and the venue at least 14 days before the actual date of the meeting. If, however, for any adequate and appropriate reason, the General Body Meeting cannot be held as prescribed here, the Secretary shall notify such change in date, time and venue to each parent through a letter giving not less than a clear 14 days notice, the date of the meeting excluded.

### 39. Scholarships / Financial Assistance to Students

Sl. No.	Name of the Scholarship	Eligibility
1.	MHRD Scholarship ( Online)	Selection from Government on the basis of merit
2	Karepass ( Online Fee Concession Scheme) for OBC Students	Selection from Government on the basis of merit
3	Post Matric Scholarship to SC/ ST Students ( Online)	Income limit below Rs. 2,50,000
4	Scholarship to the children of Beedi Workers (Online)	Selection from Government on the basis of merit
5	Endowment Scholarship from C.H.S. Association	Merit Cum Poverty
6	Mangaluru City Corporation incentive awards to SC/ ST Students of Mangaluru	Domicile within Mangaluru City Corporation limits.
7	Mangaluru City Corporation incentive awards apart from SC/ST students of Mangaluru	Domicile within Mangaluru City Corporation limits.
8	Canara Foundation Scholarship	Students studying in I B.Sc. who secured highest marks in PUC

Sl. No.	Name of the Scholarship	Eligibility
9	Scholarship to Physically handicapped students	Student physically handicapped
10	Students Welfare Fund	Merit Cum Poverty
11	T.A.Pai Datti endowment	Students studying in I B.A., I B.Sc., I B.Com., who secured highest marks in PUC in Canara P.U.College
12	C.V.Raman Scholarship	Marks 70 % and above in II PUC & studying in I B.Sc. with Physics, Chemistry, Maths, Botany and Zoology
13	'Sanchi Honnamma' – Government of Karnataka Scholarship	Marks 60% and above in II PUC
14	Post Matric Scholarship to Muslim Minority Students (online)	Marks above 50% in II PUC

#### **Private Scholarships / Loan**

- 1 Shri Kashimutt Samsthan Welfare Fund
- 2 Saraswathi Krishna Kamath Charity Scholarship
- 3 Arbettu Vaman Kamath Foundation Scholarship
- 4 Dempo Charities Trust Scholarship
- 5 S. Jindal Foundation Scholarship
- 6 G.S.B. League Scholarship ( Mumbai, Wadala)

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# Programme Plan for the year 2018 -2019

## Departments

### Department of English

- Language and Literature Workshop - September 27, 2018
- Extension Activity - January 23, 2019

### Department of Kannada

- Naisargika Krishi - Visheshopanyasa - July 28, 2018
- Mookajeevighalu mattu namma nambikegalu - September 11, 2018
- Patyadharitha Upanyasa

### Department of Hindi

- Hindi day celebration - September 19, 2018

### Department of Sanskrit

- Kargil Utsava - July 25, 2018
- Shravana Poornima - August 29, 2018
- Nataka - Rasabhava - Abhivyakti - September 26, 2018
- Samskrit Workshop for students - January 26, 2019
- Samskrit quiz - February 13, 2019

### Department of Economics

- Awareness programme on Investment in Stock Markets, Mutual Funds and Insurance - July 24, 2018
- Discussion on Union Budget - February 5, 2019

### Department of Physics

- Quiz - July 2,3,4 & 6, 2018
- Collage - July 9,10,11 & 13,2018
- Puzzle - July 16,17,18 & 20, 2018
- Pick and speak - July 23,24,25,27, 2018
- Ice Breaker (I B.Sc.) - July 30 & 31, 2018
- Ice Breaker (II B.Sc.) - August 1 & 3, 2018
- Seminar - August 6,7,8 & 10,2018
- Cross words - August 20,21,24 & 29, 2018
- Debate - August 27,28 & 31,2018

### Department of Chemistry

- Guest lecture on "Green Chemistry" - July 20, 2018
- Crystal model making for first year B.Sc. Students - August 22, 2018
- "Catch them Young" for final year B.Sc. Students- November 19 to 26, 2018
- Industrial visit - December 15, 2018
- Career Guidance Programme - January 29, 2019
- Guest Lecture on "Polymer Chemistry" - February 8, 2019

### Department of Mathematics

- Quiz competition - August 14, 2018
- Student Seminar - August 15, 2018
- Ramanujan's day celebration - December 21, 2018

### **Department of Botany**

- Week plant Programme - July 2, 2018
- Study field visit for the first year BZC students at Someshwar - August 11, 2018
- Quiz competition on medicinal Plants - September 3, 2018
- Taxonomical field visit for final year BZC students - February 16, 2019
- Certificate course on : ●Soft skills in taxonomy

### **Department of Zoology**

- Collection of specimens- For the semester
- Collage competition - August 14, 2018
- Field Trip - September 5, 2018
- Guest Lecture on “ Nature and Nurture” - February 20, 2019
- Zoology quiz - March 5, 2018

### **Department of Commerce**

- Workshop on Basic Research Homework and Abstract Development - July 23, 2018
- Workshop on GST - August 6, 2018
- Career Opportunities in Various Sectors - September 3, 2018
- Extension Activity - September 15, 2018
- Guest lecture on “Stock Market” - October 3 & 4, 2018
- Model Bank Competition and Exhibition - October 6, 2018
- Aptitude Test - January 29, 30, 2019
- Industrial Visit - February 16, 2019
- Outreach Programme - March 2, 2019
- Certificate Course on:
  - Finishing School Programme
  - Practical Accounting

### **Department of Business Administration**

- Workshop to students - July 7, 2018
- Viva Voce - September 21, 22, 2018
- Viva Voce - March 15 & 16, 2019
- Industrial Visit - March 23, 2019

### **Department of Computer Science / Computer Application**

- Extension activity “Presentation and exhibition on parts of computers and use of Internet for school students”
- July 7, 2018

### **Department of Physical Education**

- National Sports Day - August 29, 2018
- Annual Sports day - December 22, 2018

### **Library**

- Dr. S. R. Ranganathan's day Celebration and Readers Club inauguration - August 8, 2018.
- Book Exhibition - September 13 & 14, 2018
- Bhajan Competition - October 17, 2018



# ASSOCIATIONS

## 1. SUBJECT ASSOCIATIONS

### Commerce Association

- An Intra College Commerce and management Association Fest for the fresher's. (Business World) - July 21, 2018
- An Intra Class Commerce and management Fest (Commercia) - August 20, 2018

### Management Association

- An Intra College Commerce and management Association Fest for the fresher's. (Business World) - July 21, 2018
- An Intra Class Commerce and management Fest (Commercia) - August 20, 2018

### Science Association

- Basic Science lab for school students - August 8, 2018
- Guest Lecture on "Natural Disaster" - September 12, 2018
- Industrial Visit - February 16, 2019

### I.T. Association

- Talk on "Role of Information Technology in Electronic Media" - July 25, 2018
- Outreach programme - August 11, 2018
- Talk on "Glass Technology" - February 6, 2019

## 2. LITERARY ASSOCIATIONS (MULTILINGUAL CLUB)

- Talk on "Personality Development" - July 25, 2018
- Konkani Manyatha Diwas - August 22, 2018
- Training on Report writing - August 29, 2018
- Hindi Day - September 19, 2018
- Training on Creative Writing - January 23, 2019
- Training on Poster writing - February 27, 2019

## 3. APTITUDE ASSOCIATIONS

### Fine Arts Association

- "Abhivyaktha 2K19" - Talent Hunt Programme - August 18, 2018
- Certificate Course on :
  - Folk Dance
  - Singing
  - Drama

### Nature Club

- Collage competition - July 25, 2018
- Design your waste competition - August 22, 2018
- Guest lecture on "Vermi Composting" - January 23, 2019
- Snapshot - February 20, 2019
- Model making competition - March 6, 2019

#### **4. WELFARE COMMITTEES**

##### **Career Guidance & Placement Cell**

- Career Development Programme - July 18, 2018

##### **Human Rights Cell & Equal Opportunity Cell**

- Guest Lecture on "Honour Killings" - July 4, 2018
- Awareness programme on "Domestic Violence"- August 29, 2018
- Talk on " Terrorism & Human Rights Violation in India" - September 19, 2018

##### **Consumer Forum**

- Talk on "Lokayuktha" - July 18, 2018
- National Consumer day - December 24, 2018
- Guest lecture on "Working of Zilla Panchayath"- January 23, 2019
- World Consumer Day - March 15, 2019

#### **5.CO-CURRICULAR ACTIVITIES**

##### **NSS**

- One day Camp & Vanamahotsava celebrations- July 8, 2018
- Blood Donation Camp - August 4, 2018
- NSS Day - September 24, 2018
- NSS Annual Camp - November 16 to 22, 2018
- One day Camp and Drug Awareness Programme- December 16, 2018
- One day Camp - February 10, 2019

##### **Youth Red Cross**

- Blood Donation Camp - August 4, 2018
- First Aid Training Programme - September 5, 2018
- Disaster Management Programme - February 6, 2019
- Training Programme on Soft Skills - March 13, 2019

#### **SPECIAL STUDY CENTRES**

##### **Centre for Advanced Studies in Commerce and Management (CASCMA)**

- Workshop on "Basic Research Frame Work" - July 18, 2018
- Career Buffet in Commerce and Management - August 29, 2018
- Aptitude Test - January 23, 2019
- Workshop on "Soft Skills Development" - February 20, 2019
- Certificate course on : • Research Methodology

##### **Centre for Women and Gender Studies (CWGS)**

- Awareness programme on "Women's Health & Hygiene" - July 18 & 19, 2018
- Workshop on "Gender Awareness & Sensitivities"- August 10, 2018
- Guest Lecture on "Emotional Wellbeing" - February 22, 2019
- International Women's Day Celebration - March 8, 2019

## JUNE - 2018

DATE	DAYS	PARTICULARS
1	FRI	
2	SAT	
3	SUN	
4	MON	
5	TUE	
6	WED	
7	THUR	
8	FRI	
9	SAT	
10	SUN	
11	MON	
12	TUE	
13	WED	
14	THUR	
15	FRI	
16	SAT	Khutub -E- Ramzan
17	SUN	
18	MON L	Commencement of Academic Year
19	TUE L	
20	WED L	
21	THUR L	International Yoga Day
22	FRI L	Faculty Development Programme for Teaching Staff
23	SAT L	Orientation for I year Students
24	SUN	
25	MON L	Commencement of I,III & V Semester Classes
26	TUE L	International day against Drug Abuse
27	WED L	
28	THUR L	
29	FRI L	
30	SAT L	
<b>L = LECTURES</b>		

## JULY - 2018

DATE	DAYS		PARTICULARS
1	SUN		World Doctor's Day
2	MON	L	IQAC Meeting
3	TUE	L	
4	WED	L	
5	THUR	L	
6	FRI	L	
7	SAT	L	
8	SUN		
9	MON	L	
10	TUE	L	
11	WED	L	World Population Day
12	THUR	L	
13	FRI	L	
14	SAT	L	
15	SUN		
16	MON	L	
17	TUE	L	
18	WED	L	Students' Council Inauguration
19	THUR	L	
20	FRI	L	
21	SAT	L	
22	SUN		
23	MON	L	
24	TUE	L	
25	WED	L	
26	THUR	L	Kargil Diwas
27	FRI	L	Guruvandana
28	SAT	L	
29	SUN		
30	MON	L	
31	TUE	L	Students' Council Meeting
<b>L = LECTURES</b>			

## AUGUST - 2018

DATE	DAYS	PARTICULARS
1	WED L	
2	THUR L	
3	FRI L	
4	SAT L	
5	SUN	
6	MON L	IQAC Meeting
7	TUE L	
8	WED L	
9	THUR L	
10	FRI L	
11	SAT L	
12	SUN	
13	MON L	
14	TUE L	
15	WED	Independence Day / Nagarapanchami
16	THUR L	
17	FRI L	
18	SAT L	I Internal Assesment Examinations
19	SUN	World Photography Day
20	MON L	
21	TUE L	
22	WED	Bakrid
23	THUR L	
24	FRI L	
25	SAT	Rigupakarma - Rakshabandhan
26	SUN	
27	MON L	
28	TUE L	Students' Council Meeting
29	WED L	National Sports Day
30	THUR L	
31	FRI L	
<b>L = LECTURES</b>		

## SEPTEMBER - 2018

DATE	DAYS	PARTICULARS
1	SAT	
2	SUN	Sri Krishna Janmashtami
3	MON L	IQAC Meeting
4	TUE L	
5	WED L	Teachers' Day
6	THUR L	
7	FRI L	
8	SAT L	International Literacy Day
9	SUN	
10	MON L	National Conference by CASCMA
11	TUE L	
12	WED L	Gowri Pooja
13	THUR	Varasiddhi Vinayaka Vrata
14	FRI L	Hindi Day
15	SAT L	
16	SUN	
17	MON L	
18	TUE L	Students' Council Meeting
19	WED L	
20	THUR L	
21	FRI	Moharam
22	SAT L	II Internal Assesment Examinations
23	SUN	
24	MON L	NSS Day
25	TUE L	
26	WED L	
27	THUR L	
28	FRI L	
29	SAT L	
30	SUN	
<b>L = LECTURES</b>		

## OCTOBER - 2018

DATE	DAYS	PARTICULARS
1	MON L	IQAC Meeting
2	TUE	Gandhi Jayanthi
3	WED L	
4	THUR L	
5	FRI L	
6	SAT L	
7	SUN	
8	MON	Mahalaya Amavasye
9	TUE L	World Postal Day
10	WED L	
11	THUR L	
12	FRI L	
13	SAT L	
14	SUN	
15	MON L	
16	TUE L	Students' Council Meeting
17	WED L	End of I, III & V Semester classes
18	THUR	Mahanavami / Ayudha Pooja
19	FRI	Vijayadashami
20	SAT	
21	SUN	
22	MON	
23	TUE	
24	WED	Maharshi Valmiki Jayanthi
25	THUR	Commencement of I,III & V Semester Examinations
26	FRI	
27	SAT	
28	SUN	
29	MON	
30	TUE	
31	WED	
<b>L = LECTURES</b>		

## NOVEMBER - 2018

DATE	DAYS	PARTICULARS
1	THUR	Kannada Rajyotsava
2	FRI	
3	SAT	
4	SUN	
5	MON	
6	TUE	Naraka Chathurdashi / Deepavali
7	WED	
8	THUR	Balipadyami / Deepavali
9	FRI	
10	SAT	
11	SUN	
12	MON	
13	TUE	
14	WED	Childrens' Day
15	THUR	
16	FRI	
17	SAT	
18	SUN	
19	MON	Founder's day
20	TUE	
21	WED	Id-Milad
22	THUR	
23	FRI	
24	SAT	
25	SUN	
26	MON	Kanakadasa Jayanthi
27	TUE	
28	WED	
29	THUR	
30	FRI L	Commencement of II, IV & VI Semester Classes
<b>L = LECTURES</b>		



DECEMBER - 2018			
DATE	DAYS		PARTICULARS
1	SAT	L	World AIDS Day
2	SUN		
3	MON	L	
4	TUE	L	
5	WED	L	
6	THUR	L	College Day Competitions
7	FRI	L	
8	SAT	L	
9	SUN		
10	MON	L	Human Rights Day
11	TUE	L	
12	WED	L	
13	THUR	L	
14	FRI	L	
15	SAT	L	
16	SUN		
17	MON	L	IQAC Meeting
18	TUE	L	Students' Council Meeting
19	WED	L	
20	THUR	L	
21	FRI	L	
22	SAT	L	Sports Day
23	SUN		
24	MON		National Consumer Day
25	TUE		Christmas
26	WED		
27	THUR		Christmas Vacation
28	FRI		
29	SAT		
30	SUN		
31	MON		
<b>L = LECTURES</b>			

## JANUARY - 2019

DATE	DAYS		PARTICULARS
1	TUE	L	
2	WED	L	
3	THUR	L	
4	FRI	L	
5	SAT	L	Talents day
6	SUN		
7	MON	L	Anveshan 2019
8	TUE	L	
9	WED	L	Srujana
10	THUR	L	Union day & College day
11	FRI	L	
12	SAT	L	National Youth Day (Birth Anniversary of Swami Vivekananda)
13	SUN		
14	MON		Makara Sankramana
15	TUE	L	
16	WED	L	
17	THUR	L	
18	FRI	L	
19	SAT	L	
20	SUN		
21	MON	L	IQAC Meeting
22	TUE	L	
23	WED	L	
24	THUR	L	
25	FRI	L	
26	SAT		Republic day
27	SUN		
28	MON	L	Students' Council Meeting
29	TUE	L	
30	WED	L	Mahatma Gandhi's Martydom day
31	THUR	L	
<b>L = LECTURES</b>			

## FEBRUARY - 2019

DATE	DAYS	PARTICULARS
1	FRI L	I Internal Assessment Examinations
2	SAT L	
3	SUN	
4	MON L	
5	TUE L	
6	WED L	
7	THUR L	
8	FRI L	
9	SAT L	
10	SUN	
11	MON L	IQAC Meeting
12	TUE	Ratha Saptami / Mangaluru Rathotsava
13	WED	Avabratha Utsava
14	THUR L	
15	FRI L	
16	SAT L	
17	SUN	
18	MON L	
19	TUE L	Erya Prashasthi Pradhana
20	WED L	
21	THUR L	
22	FRI L	
23	SAT L	
24	SUN	
25	MON L	
26	TUE L	Students' Council Meeting
27	WED L	
28	THUR L	National Science day
<b>L = LECTURES</b>		

## MARCH - 2019

DATE	DAYS		PARTICULARS
1	FRI	L	University Cultural Programmes
2	SAT	L	
3	SUN		
4	MON	L	IQAC Meeting
5	TUE	L	
6	WED	L	
7	THUR	L	
8	FRI	L	International Women's day
9	SAT	L	
10	SUN		
11	MON	L	
12	TUE	L	
13	WED	L	
14	THUR	L	
15	FRI	L	World Consumer day
16	SAT	L	
17	SUN		
18	MON	L	
19	TUE	L	Students' Council Meeting
20	WED	L	
21	THUR	L	World Forestry day
22	FRI	L	World day of water
23	SAT	L	II Internal Assessment Examinations
24	SUN		
25	MON	L	
26	TUE	L	
27	WED	L	
28	THUR	L	
29	FRI	L	
30	SAT	L	End of II, IV & VI Semester Classes
31	SUN		
<b>L = LECTURES</b>			

## APRIL - 2019

DATE	DAYS	PARTICULARS
1	MON	
2	TUE	
3	WED	
4	THUR	
5	FRI	
6	SAT	
7	SUN	World Health day
8	MON	Commencement of II, IV & VI Semester Examinations
9	TUE	
10	WED	
11	THUR	
12	FRI	
13	SAT	
14	SUN	Ambedkar Jayanthi
15	MON	
16	TUE	
17	WED	
18	THUR	
19	FRI	
20	SAT	
21	SUN	
22	MON	World Earth day
23	TUE	World Books day
24	WED	
25	THUR	
26	FRI	
27	SAT	
28	SUN	
29	MON	
30	TUE	
<b>L = LECTURES</b>		

## RECORD OF ABSENCE - ODD SEMESTER

Note : You should have minimum of 75% attendance in each Subject

Name ..... Class ..... Roll No.....

Sl.No.	Date of Absence	Sessions						Total No. of Hours	Reason for Absence	Signature of Parent / Guardian	Signature of Academic Advisor/ Principal
		A M			P M						
		I Hr.	II Hr.	III Hr.	IV Hr.	V Hr.	VI Hr.				
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										

Specimen Signature of Parent / Guardian \_\_\_\_\_

Name of Parent/ Guardian in full \_\_\_\_\_

## RECORD OF ABSENCE - ODD SEMESTER

Note : You should have minimum of 75% attendance in each Subject

Name ..... Class..... Roll No.....

Sl.No.	Date of Absence	Sessions						Total No. of Hours	Reason for Absence	Signature of Parent / Guardian	Signature of Academic Advisor/ Principal
		A M			P M						
		I Hr.	II Hr.	III Hr.	IV Hr.	V Hr.	VI Hr.				
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										

Specimen Signature of Parent / Guardian \_\_\_\_\_

Name of Parent/ Guardian in full \_\_\_\_\_

## RECORD OF ABSENCE - ODD SEMESTER

Note : You should have minimum of 75% attendance in each Subject

Name ..... Class ..... Roll No. ....

Sl.No.	Date of Absence	Sessions						Total No. of Hours	Reason for Absence	Signature of Parent / Guardian	Signature of Academic Advisor/ Principal
		A M			P M						
		I Hr.	II Hr.	III Hr.	IV Hr.	V Hr.	VI Hr.				
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										

Specimen Signature of Parent / Guardian \_\_\_\_\_

Name of Parent/ Guardian in full \_\_\_\_\_



Record of Absence for Co-Curricular & Extra Curricular Activities - Odd Semester

Date of Absence	Sessions						Reason	Signature	
	A M			P M				Staff incharge	Student Welfare Officer
	1	2	3	4	5	6			
								</	

**Record of Absence for Co-Curricular & Extra Curricular Activities - Odd Semester**

Date of Absence	Sessions						Reason	Signature	
	A M			P M				Staff incharge	Student Welfare Officer
	1	2	3	4	5	6			

## RECORD OF ABSENCE - EVEN SEMESTER

Note : You should have minimum of 75% attendance in each Subject

Name ..... Class ..... Roll No. ....

Sl.No.	Date of Absence	Sessions						Total No. of Hours	Reason for Absence	Signature of Parent / Guardian	Signature of Academic Advisor/ Principal
		A M			P M						
		I Hr.	II Hr.	III Hr.	IV Hr.	V Hr.	VI Hr.				
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										

Specimen Signature of Parent / Guardian \_\_\_\_\_

Name of Parent/ Guardian in full \_\_\_\_\_

## RECORD OF ABSENCE - EVEN SEMESTER

Note : You should have minimum of 75% attendance in each Subject

Name ..... Class..... Roll No.....

Sl.No.	Date of Absence	Sessions						Total No. of Hours	Reason for Absence	Signature of Parent / Guardian	Signature of Academic Advisor/ Principal
		A M			P M						
		I Hr.	II Hr.	III Hr.	IV Hr.	V Hr.	VI Hr.				
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										

Specimen Signature of Parent / Guardian \_\_\_\_\_

Name of Parent/ Guardian in full \_\_\_\_\_

## RECORD OF ABSENCE - EVEN SEMESTER

Note : You should have minimum of 75% attendance in each Subject

Name ..... Class..... Roll No.....

Sl.No.	Date of Absence	Sessions						Total No. of Hours	Reason for Absence	Signature of Parent / Guardian	Signature of Academic Advisor/ Principal
		A M			P M						
		I Hr.	II Hr.	III Hr.	IV Hr.	V Hr.	VI Hr.				
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										
	Initial of Subject Lecturer										

Specimen Signature of Parent / Guardian \_\_\_\_\_

Name of Parent/ Guardian in full \_\_\_\_\_

Record of Absence for Co-Curricular & Extra Curricular Activities - Even Semester

Date of Absence	Sessions						Reason	Signature	
	A M			P M				Staff incharge	Student Welfare Officer
	1	2	3	4	5	6			

Record of Absence for Co-Curricular & Extra Curricular Activities - Even Semester

Date of Absence	Sessions						Reason	Signature	
	A M			P M				Staff incharge	Student Welfare Officer
	1	2	3	4	5	6			

## NOTES